

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

APP-CSE 2023 FORM as of September 14, 2022

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:
 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
 2.0 All information must be provided accurately.
 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the Virtual Store. Note that there are changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
 7.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182894428 or 09278478245, or email aposexhelpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: TESDA-TRISAT
 Region: IV-B
 Address: Doctoy, Taraya, Marikina

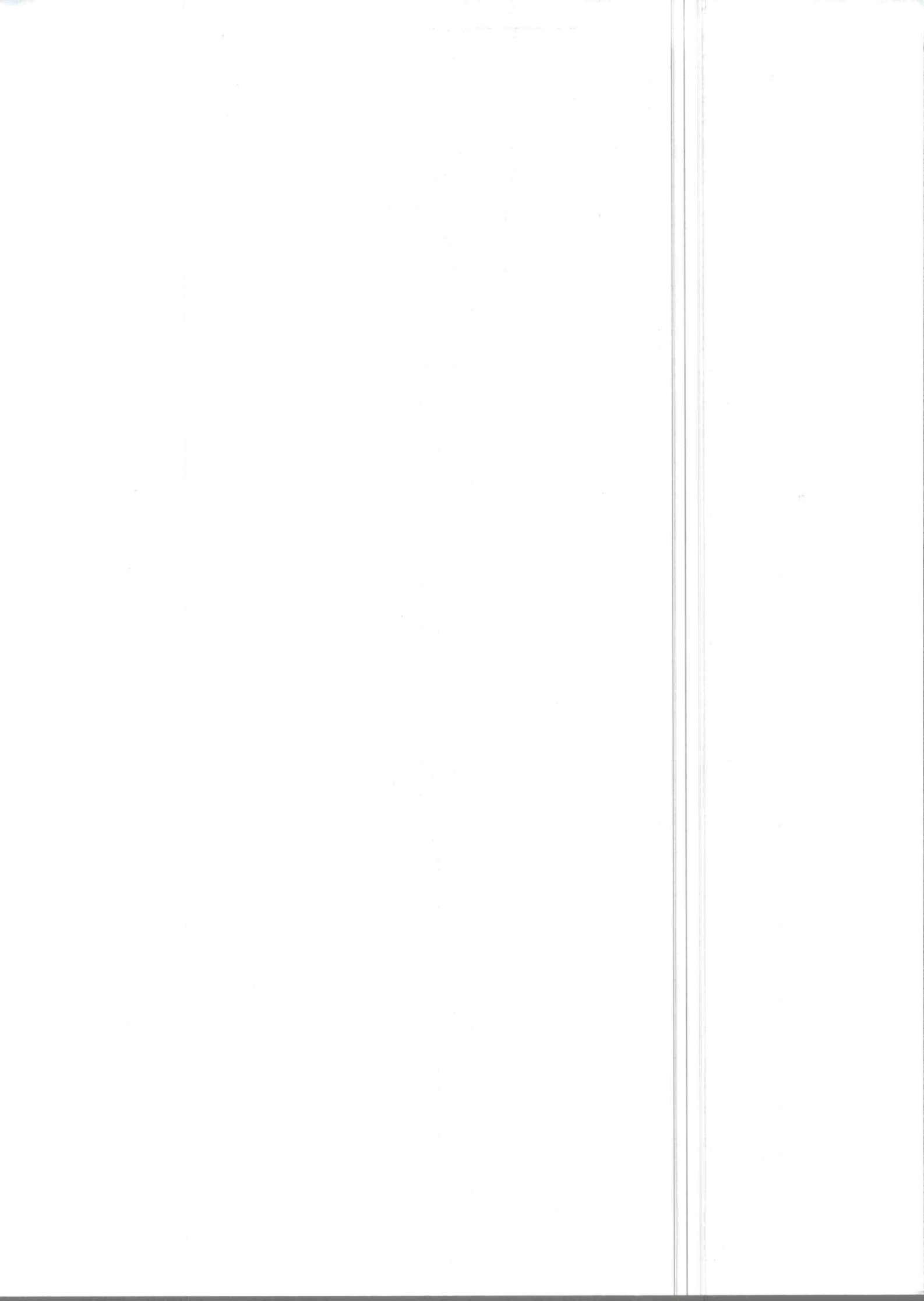
Agency Code/UNSC: 2601160020
 Organization Type: National Government Agency

Contact Person: ROSARIE R. PARAS
 Position: Vocational School Administrator
 E-mail: rosarie@tesdatrisat.gov.ph
 Telephone/Mobile Nos: 09171089783

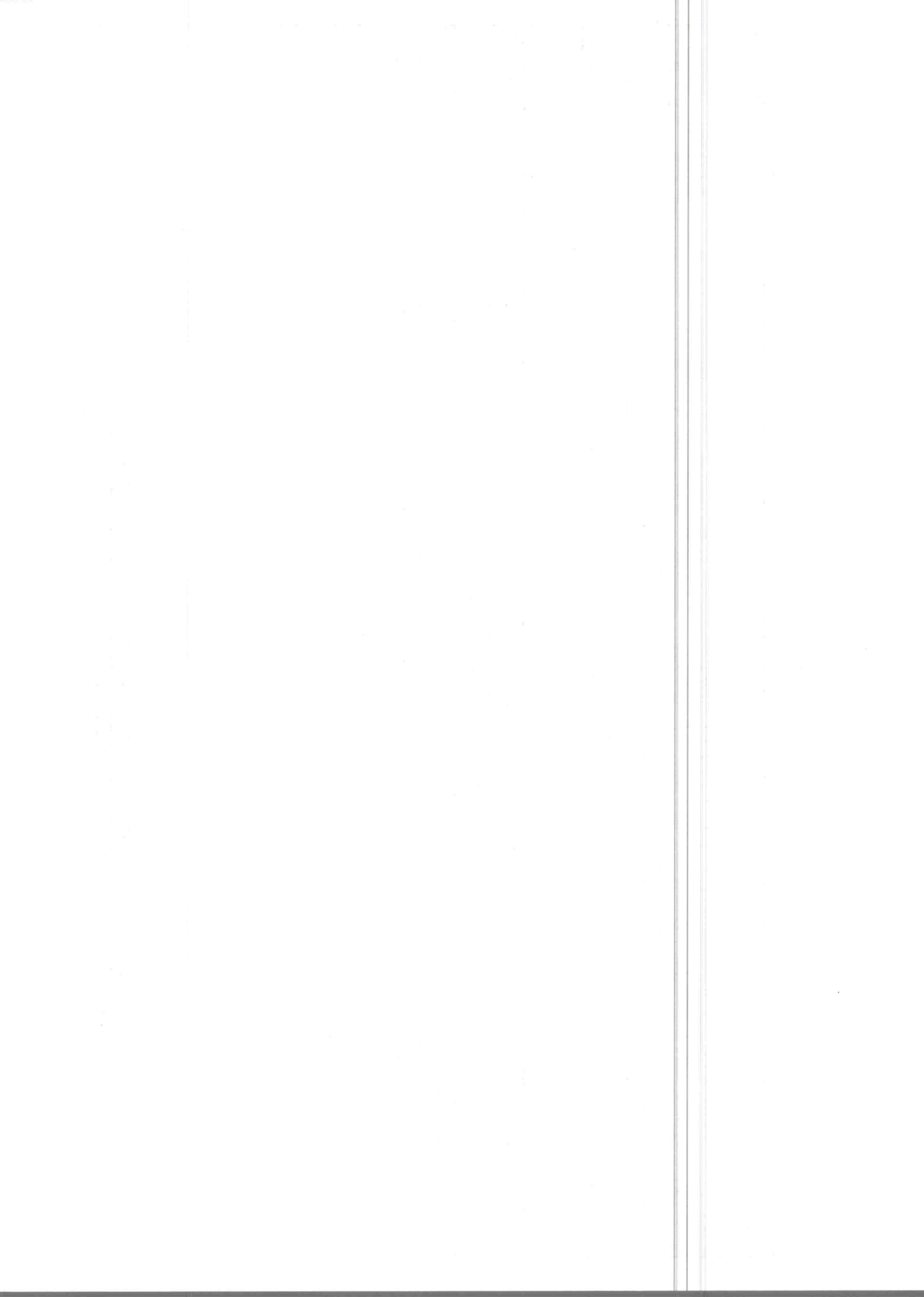
Item #	Item # Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 May 2022)	Total Amount for the year
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3			

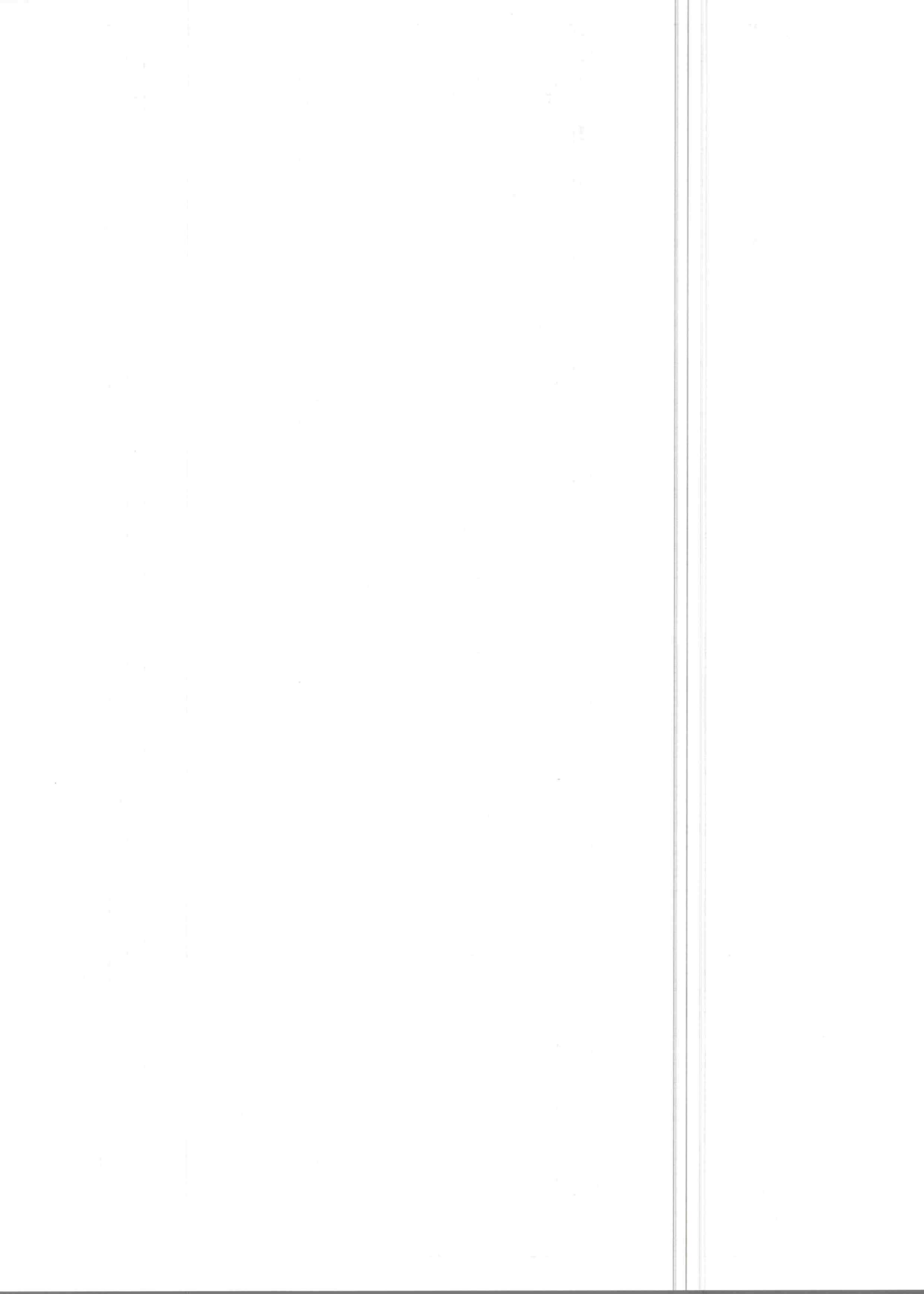
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)

ALCOHOL OR ACTONE BASED ANTISEPTICS																								
1	1218161-A-804	ALCOHOL, Ethyl, 500 ml	bottle	4	0	0	4	191.40	0	0	0	0	0	0	0	4	191.40	0	0	0	8	47.85	382.80	
2	1218161-A-803	ALCOHOL, Ethyl, 1 Gallon	gallon	1	0	0	1	300.88	0	0	0	0	0	0	0	0	0	0	0	0	1	300.88	300.88	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
3	60121413-QP-901	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00
4	60121413-QP-902	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00
5	601213H-RR-901	ERASER, plastic/ rubber	piece	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0.00
6	601213H-SP-901	SIGN PEN, Black, liquid or gel	piece	10	0	0	10	222.00	3	0	0	3	66.60	0	0	0	0.00	0	0	0	13	22.20	288.60	
7	601213H-SP-902	SIGN PEN, Blue, liquid or gel	piece	3	0	0	3	60.60	0	0	0	0.00	0	0	0	0	0.00	0	0	0	5	22.20	117.60	
8	601213H-SP-903	SIGN PEN, Red, liquid or gel	piece	3	0	0	3	60.60	0	0	0	0.00	0	0	0	0	0.00	0	0	0	3	22.20	66.60	
9	601213H-HP-901	WRAPPING PAPER, kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																								
10	45121512-QO-022	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	23,823.60
11	45121509-WM-901	MULTIMEDIA PROJECTOR, 4000 ANSI lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	15,988.00
BATTERIES AND CELLS AND ACCESSORIES																								
12	2611102-RT-402	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	20	0	0	20	499.80	0	0	0	0.00	0	0	0	0	0.00	0	0	0	20	20.99	409.80	
13	2611102-RT-401	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	20	0	0	20	368.80	0	0	0	0.00	0	0	0	0	0.00	0	0	0	20	18.34	366.80	
14	2611102-RT-403	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	96.20
CLEANING EQUIPMENT AND SUPPLIES																								
15	47131812-AF-401	AIR FRESHENER, Aerosol Type, 150g	can	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	81.64
16	47131814-RR-301	BROOM, Soft (Walls Trimco)	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	136.34
17	47131814-RR-101	BROOM, Soft (Walls Trimco)	piece	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	22.78

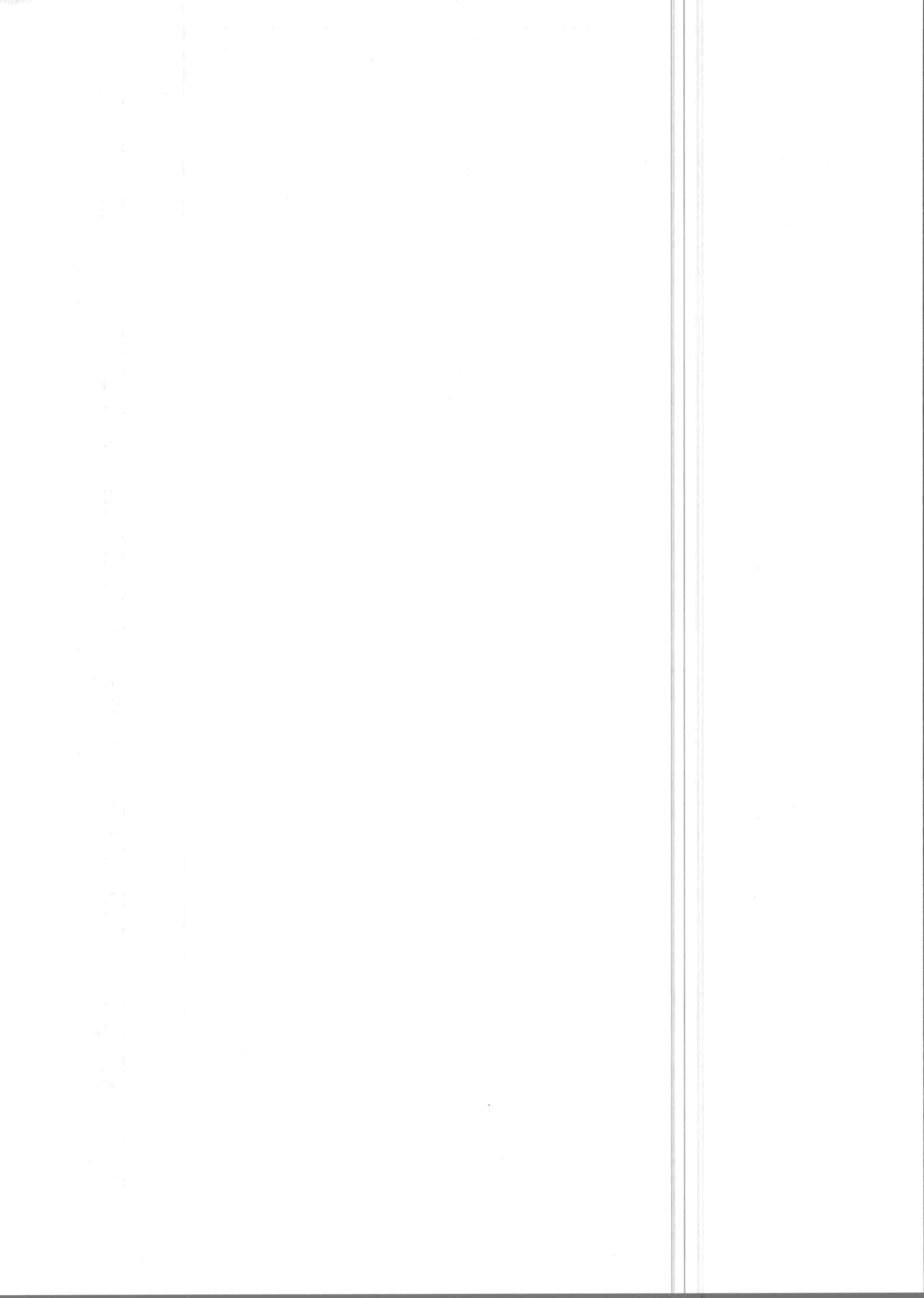


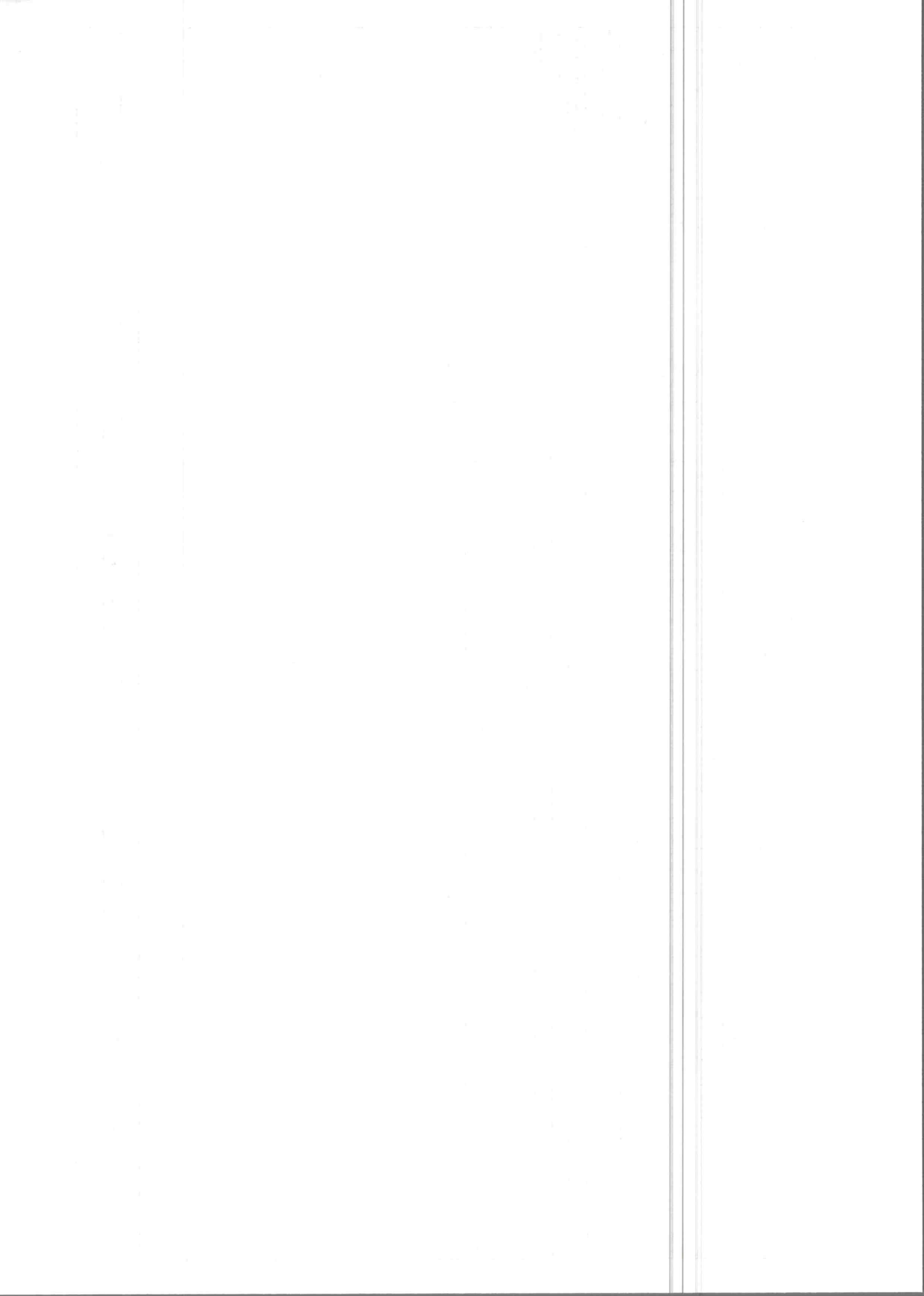
Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year (as of 20 July 2022)	Price Catalogue (as of 20 July 2022)	Total Amount for the year					
			Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec		
18	4713182P-TR-011 CLEANER, Toilet Bowl and Urinal, 500ml, - 1000ml	bottle	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	41.60	0.00
19	4713185C-CL-011 CLEANER, Scouring Powder, 350g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	23.92	0.00
20	4713181L-DE-802 DETERGENT PAK, 140g as packed	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	8.30	0.00
21	4713181L-DE-903 DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	54.08	0.00
22	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
23	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
24	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
25	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
26	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
27	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
28	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
29	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
30	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
31	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
32	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
33	4713182P-DE-401 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	159.69	0.00
34	1211703-S-F01 INK, for Stamp pad, 50ml	bottle	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	26.91	0.00
35	521155S-SV-401 DIGITAL VOICE RECORDER	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	7,339.16	0.00
36	4211273-5M-H06 FACE MASK, 3 ply, n95 (50) pieces per box	box	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	77.20	0.00
37	1311203-AC-F01 ACRYLIC, 50 meters	roll	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	969.88	0.00
38	1311201-C-F01 CARBON FILM, A4, 100 sheets per box	box	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	221.00	0.00
39	1311201-C-F02 CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	238.54	0.00
40	441001-FC-H01 FINE EXTINGUISHER, dry chemical	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	1,144.00	0.00
41	441001-FC-H01 FINE EXTINGUISHER, pure HCFC	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	5,613.25	0.00
42	551190S-NN-H01 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	284.84	0.00
43	561150H-CH-801 MONOLIC CHAIR, beige	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	347.41	0.00
44	561150H-CH-801 MONOLIC CHAIR, white	piece	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	344.92	0.00
45	561151S-TH-801 MONOLIC TABLE, white, 4 seater capacity	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	1,346.00	0.00
46	561151S-TH-802 MONOLIC TABLE, beige, 4 seater capacity	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	1,248.00	0.00
47	401004H-ER-011 ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	1,222.00	0.00
48	401004H-ER-011 ELECTRIC FAN, industrial, ground type	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	1,109.86	0.00
49	401004H-ER-011 ELECTRIC FAN, stand type	unit	2	0	0	1,713.72	0	1	0	1	0	1	856.86	0	0	0	0	0	0	3	856.86	2,570.18
50	401004H-ER-011 ELECTRIC FAN, wall mount	unit	0	0	0	0.00	0	0	0	0	0	0	0.00	0	0	0	0	0	0	0	768.56	0.00

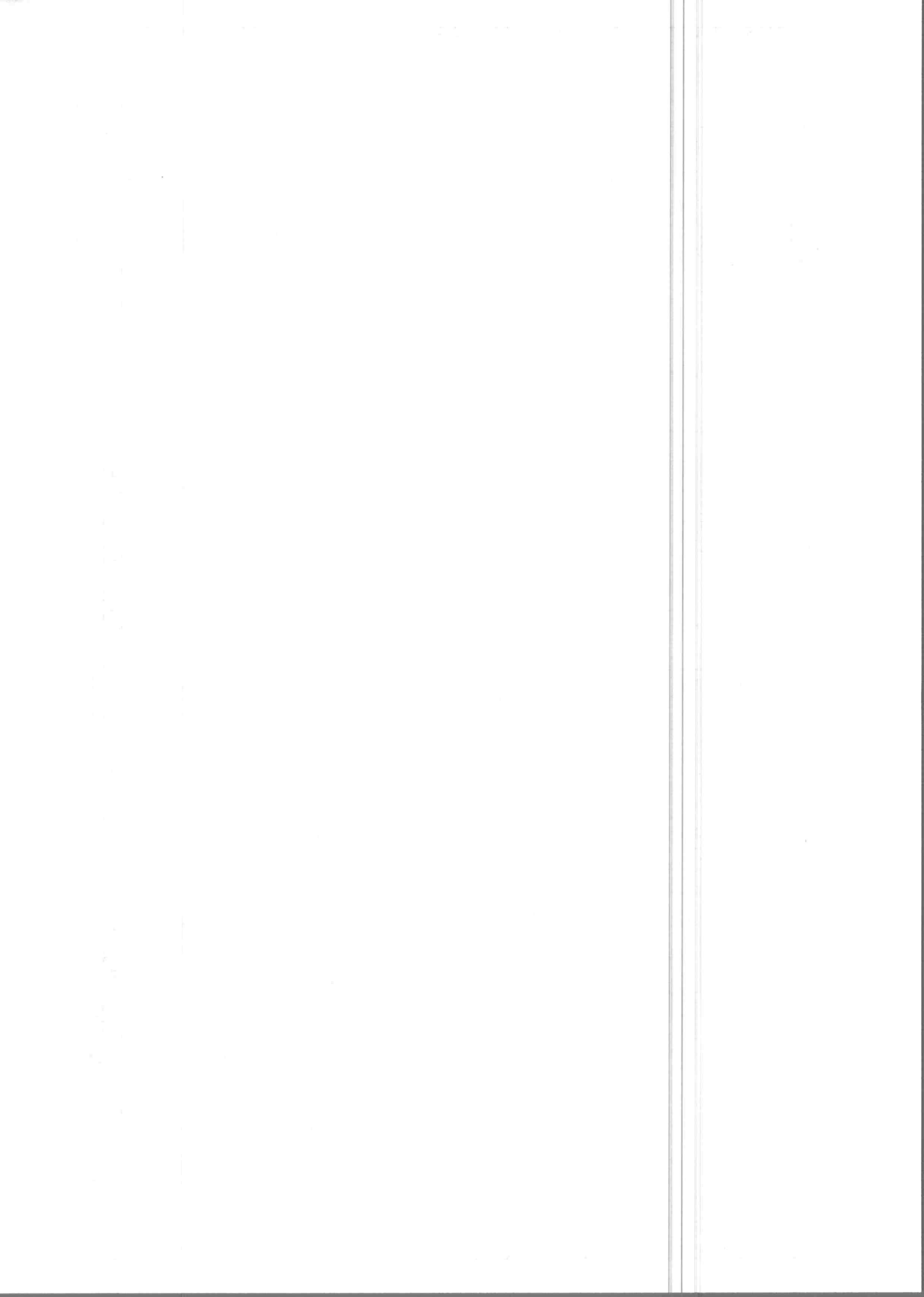


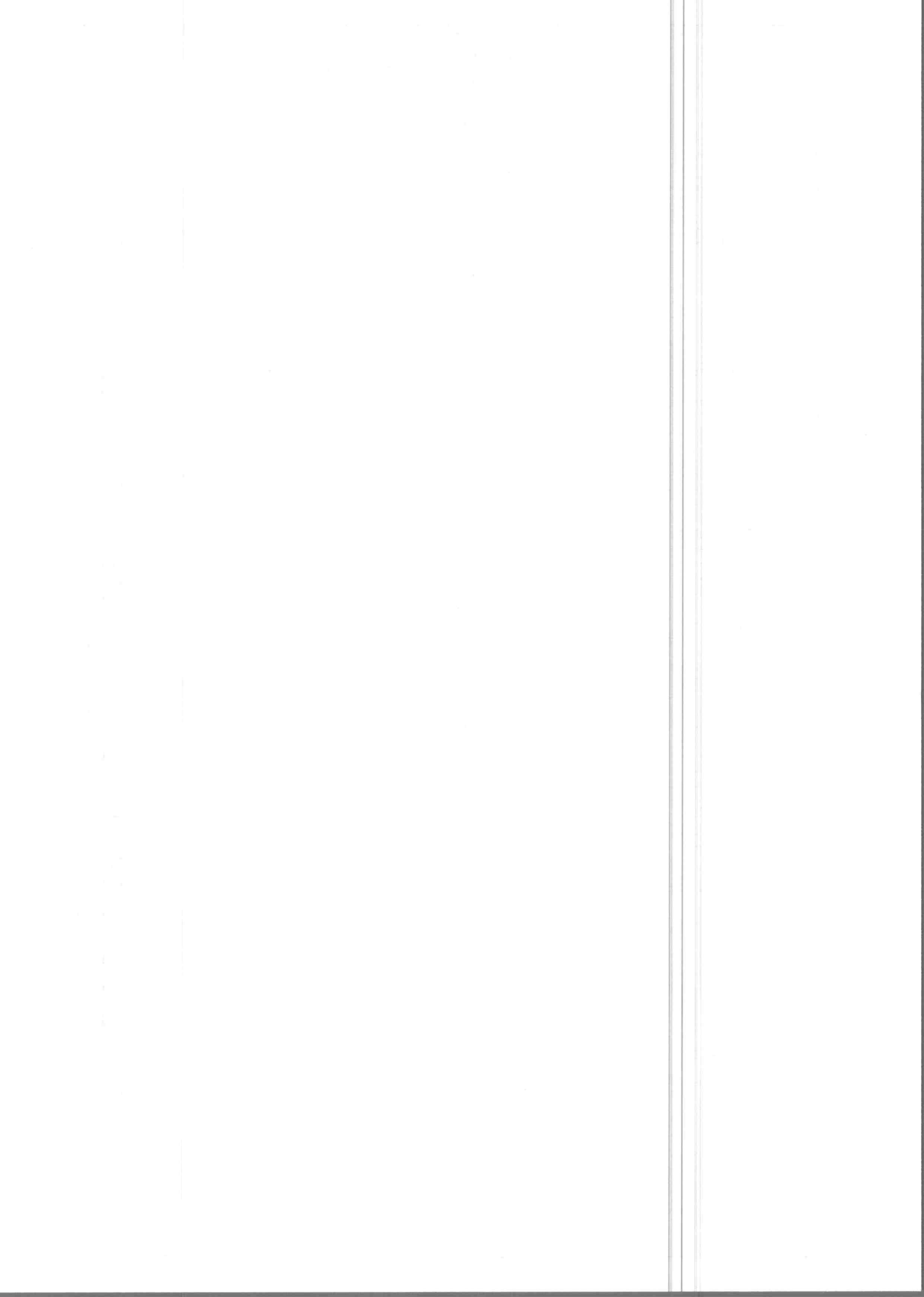


Item #	Item Name & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (7/25/07/2007)	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	
87	44121506-BN-002	ENVELOPE, Documentary, legal, 500 pieces per box	2	0	0	2	1,961.44	0	0	0	0	0	0	0	0	0	0	5	890.72	4,303.60	
88	44121506-BN-001	ENVELOPE, Expanding, Kraft, 100 pieces per box	2	0	0	2	1,479.80	0	0	0	0	0	0	0	0	0	0	2	726.40	1,776.80	
89	44121506-BN-002	ENVELOPE, Expanding, Plastic	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
90	44121506-BN-002	ENVELOPE, Mailings, 500 pieces per box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
91	44121506-BN-002	ENVELOPE, Mailings, with window, 500 pieces per box	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
92	44119112-ER-001	ERASER, blk, for blackboard/whiteboard	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
93	44101214-FR-001	FACEITILE MACHINE	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0.00	
94	44121214-FR-001	FASTENER, metal, non-ripup edges, 50 sets per box	15	0	0	15	1,419.60	9	0	0	9	851.76	6	0	0	6	567.84	0	30	94.64	2,893.20
95	44115151-FR-001	FILE ORGANIZER, expanding, plastic, legal	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
96	44120318-FR-001	FILE TAB/INDEX DIVIDER, Bristol board, A4	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
97	44120318-FR-002	FILE TAB/INDEX DIVIDER, Bristol board, legal	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
98	44120318-FR-001	FOLDER, Fancy with slide, A4, 50 pieces per bundle	2	0	0	2	540.80	0	0	0	0	0.00	0	0	0	0	0	0	2	270.40	\$940.00
99	44120318-FR-002	FOLDER, Fancy with slide, legal, 50 pieces per bundle	5	0	0	5	1,432.60	2	0	0	2	573.04	4	0	0	4	1,146.68	1	12	286.52	3,398.24
100	44120318-FR-001	FOLDER, L-type, A4, 50 pieces per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
101	44120318-FR-002	FOLDER, L-type, legal, 50 pieces per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
102	44120318-FR-001	FOLDER, prestandard, 100 pieces per box	5	0	0	5	4,787.20	1	0	0	1	952.44	3	0	0	3	2,857.52	0	9	952.44	8,173.76
103	44120318-FR-003	FOLDER with tabs, A4, 100 pieces per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
104	44120318-FR-004	FOLDER with tabs, legal, 100 pieces per pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
105	44120988-TI-001	INDEX TAB, self-adhesive, transparent, 5 sets per box	20	0	0	20	1,262.20	12	0	0	12	797.32	0	0	0	0	0	0	32	83.11	2,019.52
106	44119314-FR-002	MACHINE FILE BOX, Large	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
107	44121718-MR-001	MARKER, Permanent, 3 colors per set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
108	44121208-MR-001	MARKER, Permanent, Black	12	0	0	12	89.64	0	0	0	0	0.00	0	0	0	0	0	0	12	7.47	89.64
109	44121208-MR-002	MARKER, Permanent, Blue	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
110	44121208-MR-003	MARKER, Permanent, Red	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
111	44121208-MR-001	MARKER, Whiteboard, Black	6	0	0	6	57.90	0	0	0	0	0.00	3	0	0	3	28.95	0	9	9.65	86.85
112	44121208-MR-002	MARKER, Whiteboard, Blue	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
113	44121208-MR-003	MARKER, Whiteboard, Red	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
114	44121014-RC-001	PAPER CLIP, vinyl/plastic coated, 33mm	18	0	0	18	158.76	11	0	0	11	97.02	4	0	0	4	35.28	0	33	8.82	291.06
115	44121014-RC-002	PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm	17	0	0	17	234.26	11	0	0	11	151.58	4	0	0	4	55.12	0	32	13.78	440.96
116	44101401-LR-001	PAPER TRIMMER/CUTTING MACHINE, table top	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
117	44121704-MR-001	PENCIL, lead/graphite, with eraser, one (1) dozen per box	6	0	0	6	124.74	0	0	0	0	0.00	0	0	0	0	0	0	6	20.79	124.74
118	44121618-FR-001	PUNCHER, stapler, manual, single color head	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
119	44101802-RU-001	PUNCHER, paper, heavy duty	2	0	0	2	301.60	0	0	0	0	0.00	0	0	0	0	0	0	7	150.80	1,058.60
120	44120318-FR-001	RING BINDER, plastic, 32 mm, 10 pieces per bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
121	44121014-RU-001	RUBBER BAND No. 18, 3500	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
122	44121005-FR-001	STAMP PAD, ink	1	0	0	1	39.92	0	0	0	0	0.00	0	0	0	0	0	0	1	39.92	39.92
123	44121818-FR-001	SCISSORS, symmetrical or asymmetrical	8	0	0	8	266.96	5	0	0	5	166.85	1	0	0	1	33.37	0	14	33.37	467.18
124	44121618-FR-001	STAPLER, standard type	5	0	0	5	728.00	0	0	0	0	0.00	0	0	0	0	0	0	5	145.60	728.00
125	44121618-FR-001	STAPLER, heavy duty (D-ring type), desktop	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
126	44121618-FR-001	STAPLER, Removable, pin type	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00
127	44121805-FR-001	TAPE DISPENSER, table top	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0.00

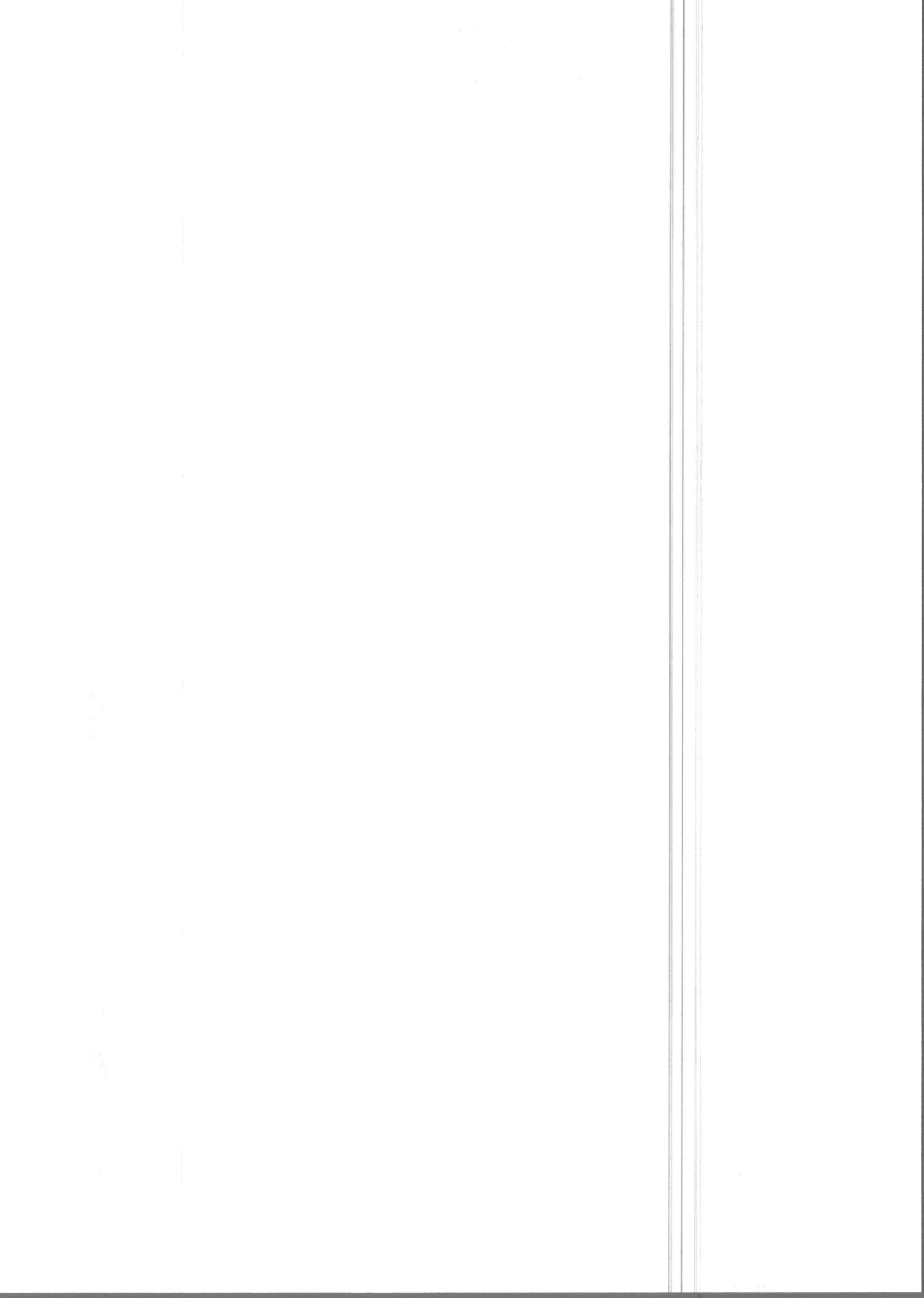


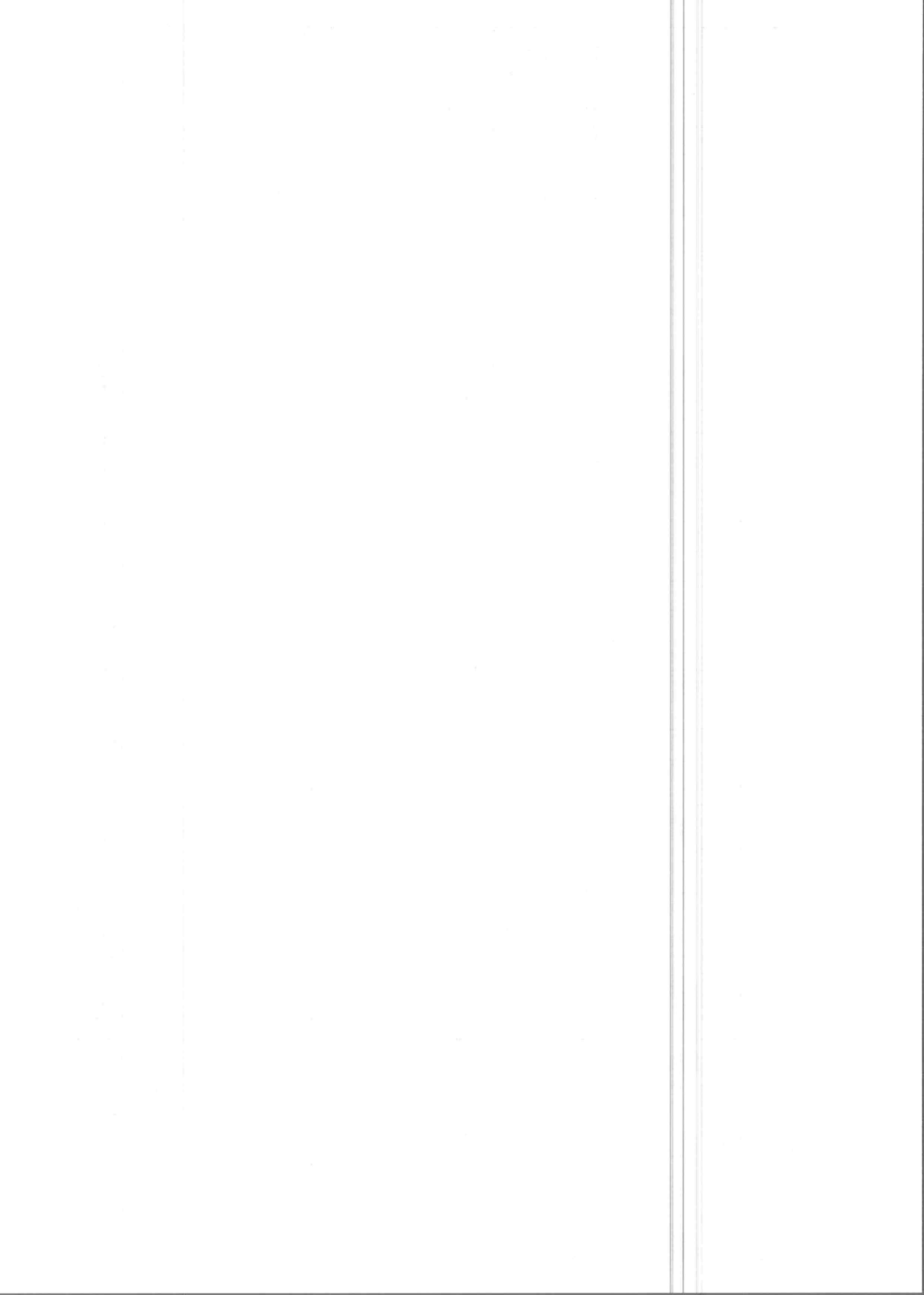




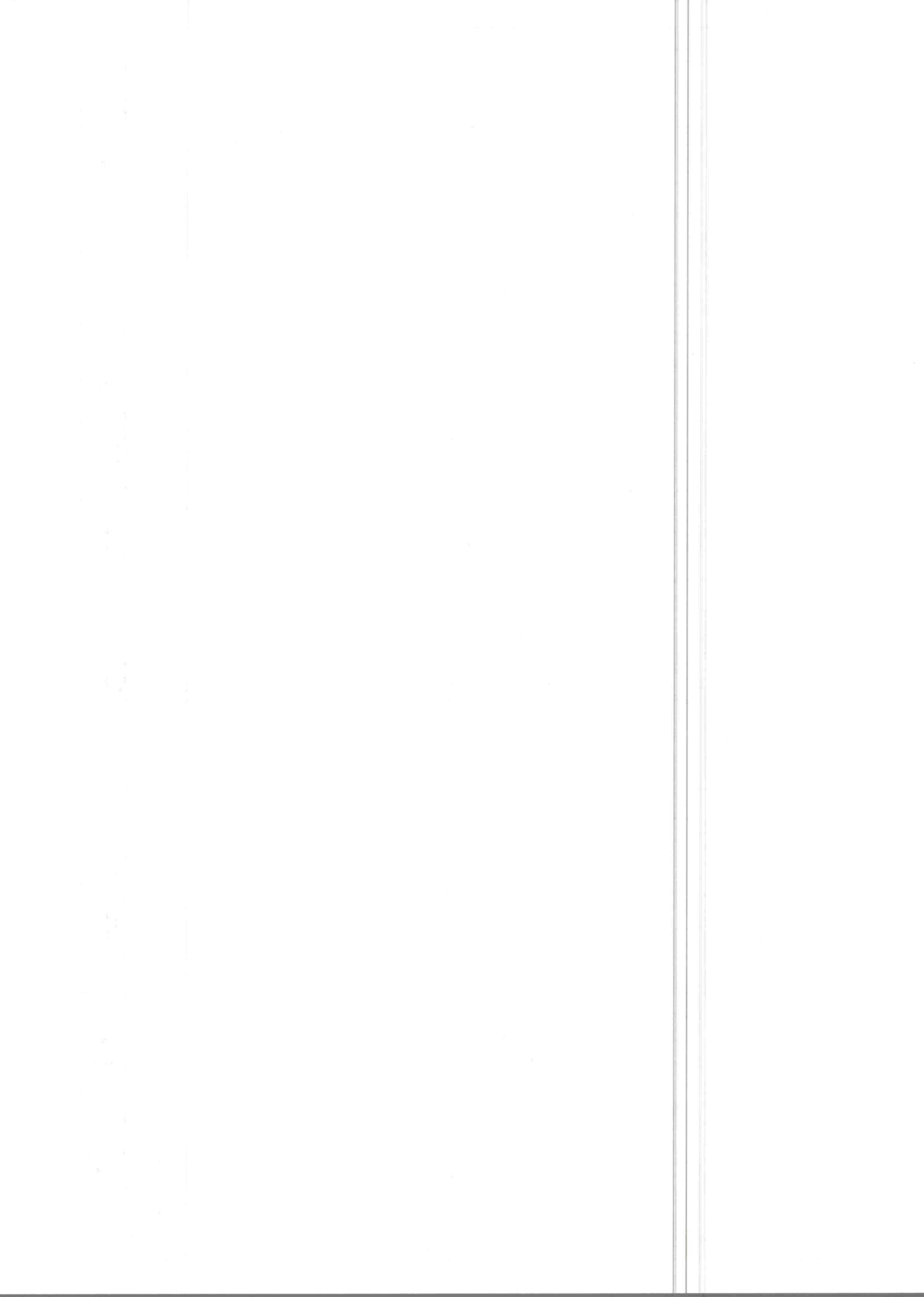


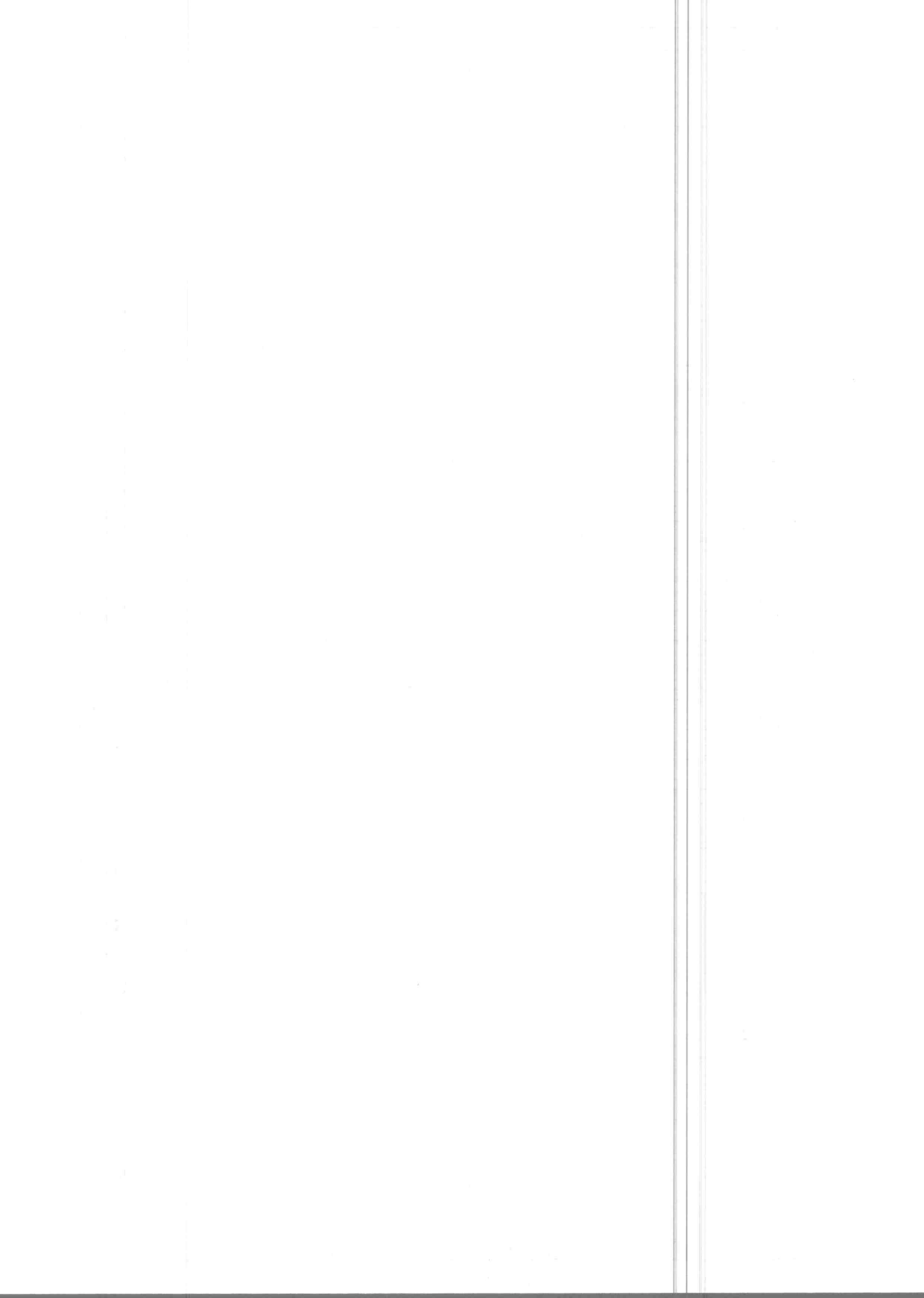
Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 Apr 2022)	Total Amount for the year					
		Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec		
					Q1 months				Q2 months				Q3 months								
93 4410103-HP-V26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	10,183.04	0.00	0.00
94 4410103-HP-V26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	10,103.60	0.00	0.00
95 4410103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,837.60	0.00	0.00
96 4410103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	6,011.20	0.00	0.00
97 4410103-HP-V27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5,460.00	0.00	0.00
98 4410103-HP-V27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	6,011.20	0.00	0.00
99 4410103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	4,950.80	0.00	0.00
100 4410103-HP-B28	TONER CARTRIDGE, HP CE505A, Black, High Cap	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	7,323.20	0.00	0.00
101 4410103-HP-B28	TONER CARTRIDGE, HP CE712A, (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	2,878.72	0.00	0.00
102 4410103-HP-B33	TONER CARTRIDGE, HP CE725A, (HP28A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5,246.80	0.00	0.00
103 4410103-HP-B33	TONER CARTRIDGE, HP CE780A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	4,960.40	0.00	0.00
104 4410103-HP-B41	TONER CARTRIDGE, HP CE780C	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,399.82	0.00	0.00
105 4410103-HP-B46	TONER CARTRIDGE, HP CE781A, (HP83A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	7,800.00	0.00	0.00
106 4410103-HP-B47	TONER CARTRIDGE, HP CE782A, (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,954.72	0.00	0.00
107 4410103-HP-B41	TONER CARTRIDGE, HP CE782A, (HP87), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,796.40	0.00	0.00
108 4410103-HP-B48	TONER CARTRIDGE, HP CE782A, (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	9,828.00	0.00	0.00
109 4410103-HP-B32	TONER CARTRIDGE, HP CE732A, (HP23A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	13,728.00	0.00	0.00
110 4410103-HP-B60	TONER CARTRIDGE, HP CE760A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	2,974.00	0.00	0.00
111 4410103-HP-C60	TONER CARTRIDGE, HP CE761A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	2,692.00	0.00	0.00
112 4410103-HP-B60	TONER CARTRIDGE, HP CE762A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	2,682.00	0.00	0.00
113 4410103-HP-B40	TONER CARTRIDGE, HP CE763A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	2,692.20	0.00	0.00
114 4410103-HP-B41	TONER CARTRIDGE, HP CE780A, (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	7,200.40	0.00	0.00
115 4410103-HP-D31	TONER CARTRIDGE, HP CE761A, (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,814.00	0.00	0.00
116 4410103-HP-V61	TONER CARTRIDGE, HP CE762A, (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,814.00	0.00	0.00
117 4410103-HP-W41	TONER CARTRIDGE, HP CE763A, (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,814.00	0.00	0.00
118 4410103-HP-B42	TONER CARTRIDGE, HP CE764A, (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,999.20	0.00	0.00
119 4410103-HP-C42	TONER CARTRIDGE, HP CE764A, (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,666.80	0.00	0.00
120 4410103-HP-V42	TONER CARTRIDGE, HP CE764A, (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,666.80	0.00	0.00
121 4410103-HP-W42	TONER CARTRIDGE, HP CE764A, (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,666.80	0.00	0.00
122 4410103-HP-B43	TONER CARTRIDGE, HP CE410A, (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,900.00	0.00	0.00
123 4410103-HP-B44	TONER CARTRIDGE, HP CE410C, (HP410C), Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	6,498.40	0.00	0.00
124 4410103-HP-C43	TONER CARTRIDGE, HP CE411A, (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5,938.80	0.00	0.00
125 4410103-HP-C44	TONER CARTRIDGE, HP CE411C, (HP410C), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,323.00	0.00	0.00
126 4410103-HP-V43	TONER CARTRIDGE, HP CE412A, (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5,938.80	0.00	0.00
127 4410103-HP-V43	TONER CARTRIDGE, HP CE412C, (HP410C), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,323.80	0.00	0.00
128 4410103-HP-W43	TONER CARTRIDGE, HP CE413A, (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5,938.80	0.00	0.00
129 4410103-HP-W44	TONER CARTRIDGE, HP CE413C, (HP410C), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	8,322.80	0.00	0.00
130 4410103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,744.00	0.00	0.00
131 4410103-HP-W40	TONER CARTRIDGE, HP Q7352A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	4,660.00	0.00	0.00
132 4410103-HP-A03	TONER CARTRIDGE SAMSUNG ML-C2800A, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	5,188.80	0.00	0.00
133 4410103-HP-A04	TONER CARTRIDGE SAMSUNG ML-TD101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0	3,464.00	0.00	0.00

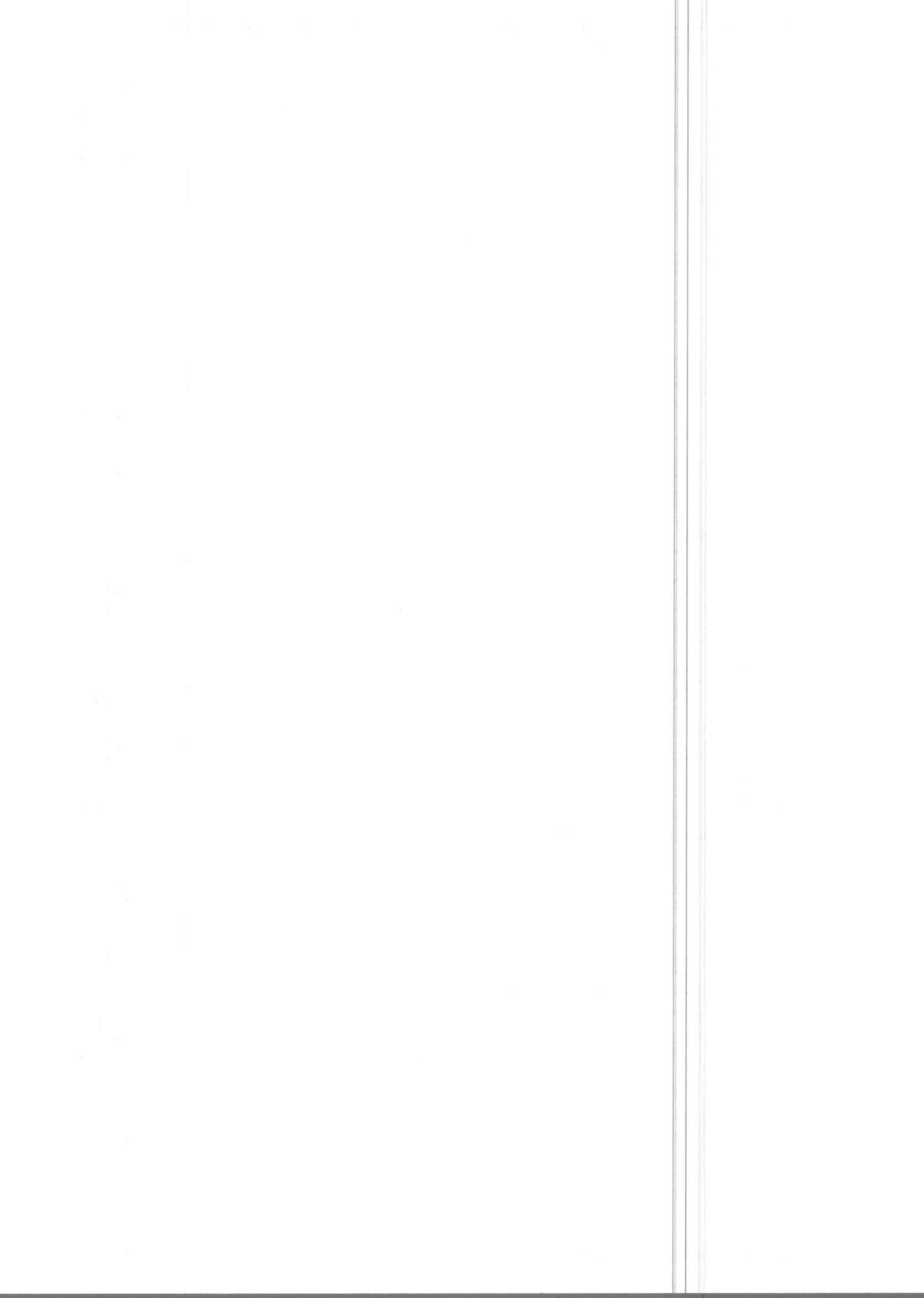


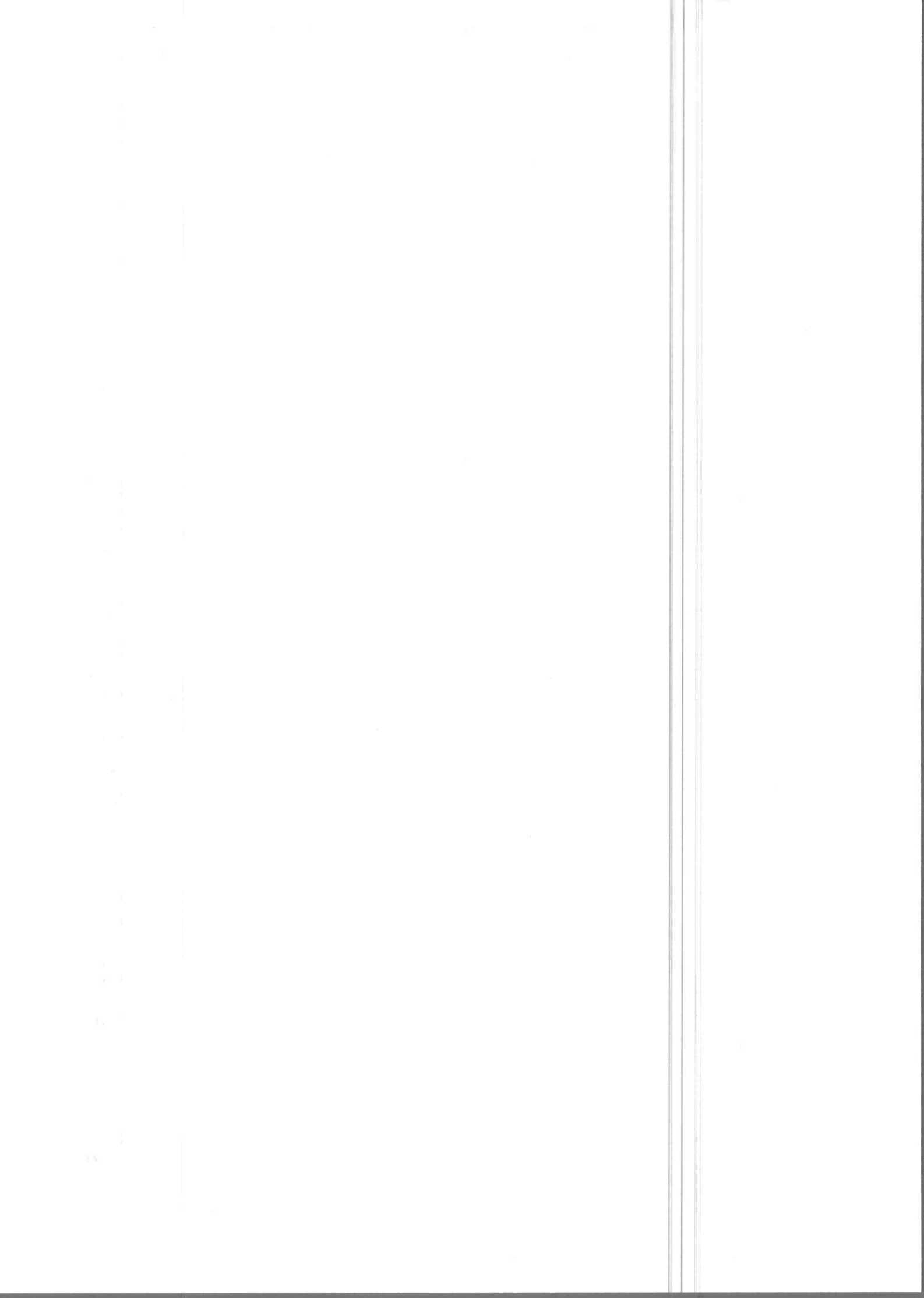


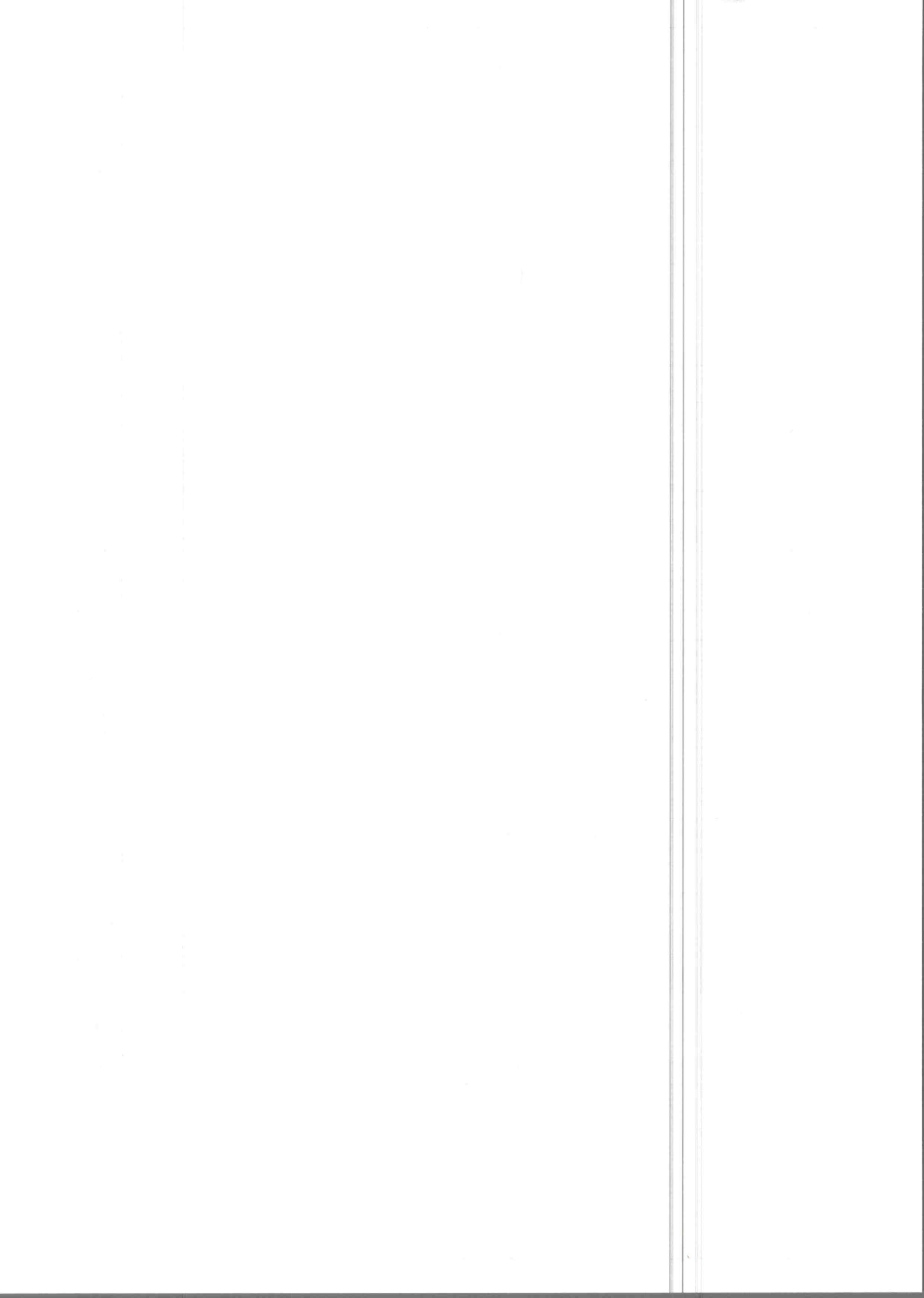
Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Category (as of 2/28/2017)	Total Amount for the year			
		Jan	Feb	Mar	Q1 '17 amount	April	May	June	Q2 '17 amount	July	Aug	Sept	Q3 '17 amount				Oct	Nov	Dec
Covered paper 8.5x11, second	reams	7		7	2,450.00				0	0.00							7	350.00	2,450.00
board paper 8.5x11, off white	packs	3		3	840.00				0	0.00							6	280.00	1,680.00
Pen/pencil	box	3		3	120.00				0	0.00							5	40.00	200.00
Hard Bound folder, A4 (thickness 2 inches), blue	pcs	36		36	3,600.00				0	0.00							36	100.00	3,600.00
Hard Bound folder, A4 (thickness 2 inches), red	pcs	30		30	3,000.00				0	0.00							30	100.00	3,000.00
Printer/scanner, heavy duty	unit	1		1	20,000.00				0	0.00							1	20,000.00	20,000.00
Hard Bound folder, A4 (thickness 3 inches), red	pcs			0	0.00			20	4,000.00								20	200.00	4,000.00
Filing folder	pcs			0	0.00			4	2,000.00								10	200.00	2,000.00
Wyborodoff red ink	ml			0	0.00			5	750.00								10	150.00	1,500.00
board paper 8.5x11, blue	packs	10		10	1,800.00				0	0.00							15	190.00	2,850.00
Sticker paper	sheets	10		10	1,800.00				0	0.00							10	180.00	1,800.00
Photo paper	sheets	10		10	1,800.00				0	0.00							20	180.00	3,600.00
Certificate holder (A4)	pcs	22		22	1,400.00				0	0.00							32	75.00	2,400.00
Certificate holder (letter)	pcs	8		8	350.00				0	0.00							10	70.00	700.00
Double sided tape 1"	roll	7		7	860.00				0	0.00							7	80.00	560.00
Highlighter	box	4		4	600.00			2	300.00								6	150.00	900.00
Photo drive CD/DVD (80GB)	pcs	5		5	5,000.00				0	0.00							7	1,000.00	7,000.00
Belkin, Regular/ordinary, red	box	1		1	120.00				0	0.00							1	120.00	120.00
Hard drive (320GB)	pc			0	0.00			1	4,000.00								1	4,000.00	4,000.00
AVR	pc	1		1	1,000.00				1	1,000.00							2	1,000.00	2,000.00
board paper 8.5x11, light blue	reams	5		5	1,150.00				5	1,150.00							15	220.00	3,300.00
White board eraser	pcs	6		6	300.00				0	0.00							6	50.00	300.00
HDPE table	pcs	1		1	700.00				0	0.00							2	700.00	1,400.00
Magnetic tray	pcs			0	0.00			3	1,500.00								3	500.00	1,500.00
Ink, Canon G730 Black	cart	10		10	4,000.00				4	1,600.00							14	400.00	5,600.00
Ink, Canon G730 Magenta	cart	10		10	4,000.00				3	1,200.00							13	400.00	5,200.00
Ink, Canon G730 Cyan	cart	10		10	4,000.00				3	1,200.00							13	400.00	5,200.00
Ink, Canon G730 Yellow	cart	10		10	4,000.00				3	1,200.00							13	400.00	5,200.00
Chalk Paper 8.5 x 11, off white	pcs	500		500	1,000.00				800	1,000.00							1500	2.00	3,000.00
Electric fan, portable, table top	pc	1		1	1,000.00				0	0.00							1	1,000.00	1,000.00
Duiker micro fiber	pc	1		1	75.00				0	0.00							1	75.00	75.00
Hard Bound folder, A4 (thickness 1 inch), blue	pc	6		6	600.00				0	0.00							6	100.00	600.00
CD Cases	pc	180		150	4,500.00				0	0.00							180	30.00	4,500.00
CD/DVD, 40x	pc	150		150	9,000.00				0	0.00							150	60.00	9,000.00
CD holder	pc	1		1	2,000.00				0	0.00							1	2,000.00	2,000.00
Penlight, heavy duty	pc	1		1	750.00				0	0.00							1	750.00	750.00
				0	0.00				0	0.00							0	0.00	0.00
				0	0.00				0	0.00							0	0.00	0.00
				0	0.00				0	0.00							0	0.00	0.00
				0	0.00				0	0.00							0	0.00	0.00
				0	0.00				0	0.00							0	0.00	0.00
				0	0.00				0	0.00							0	0.00	0.00
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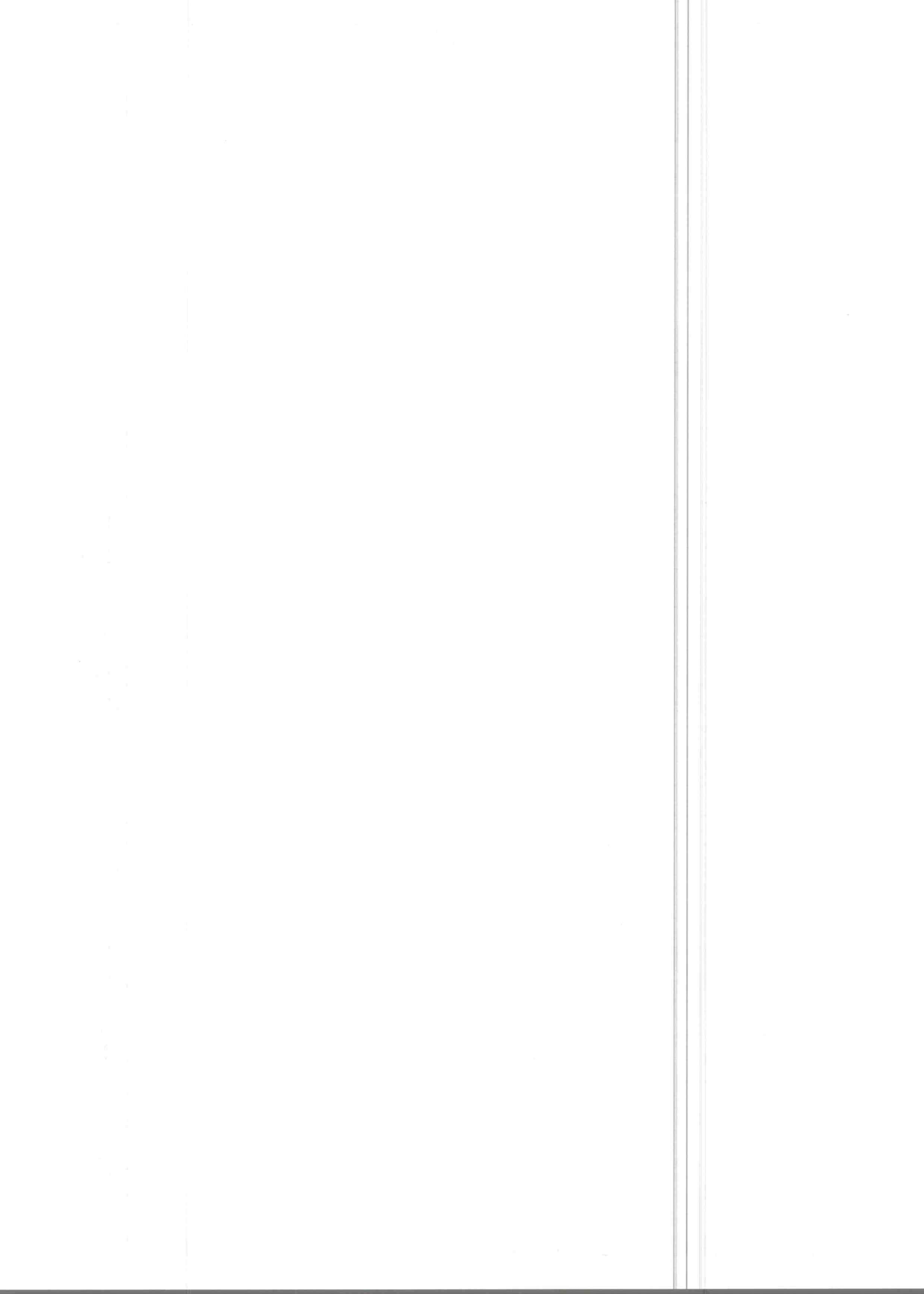


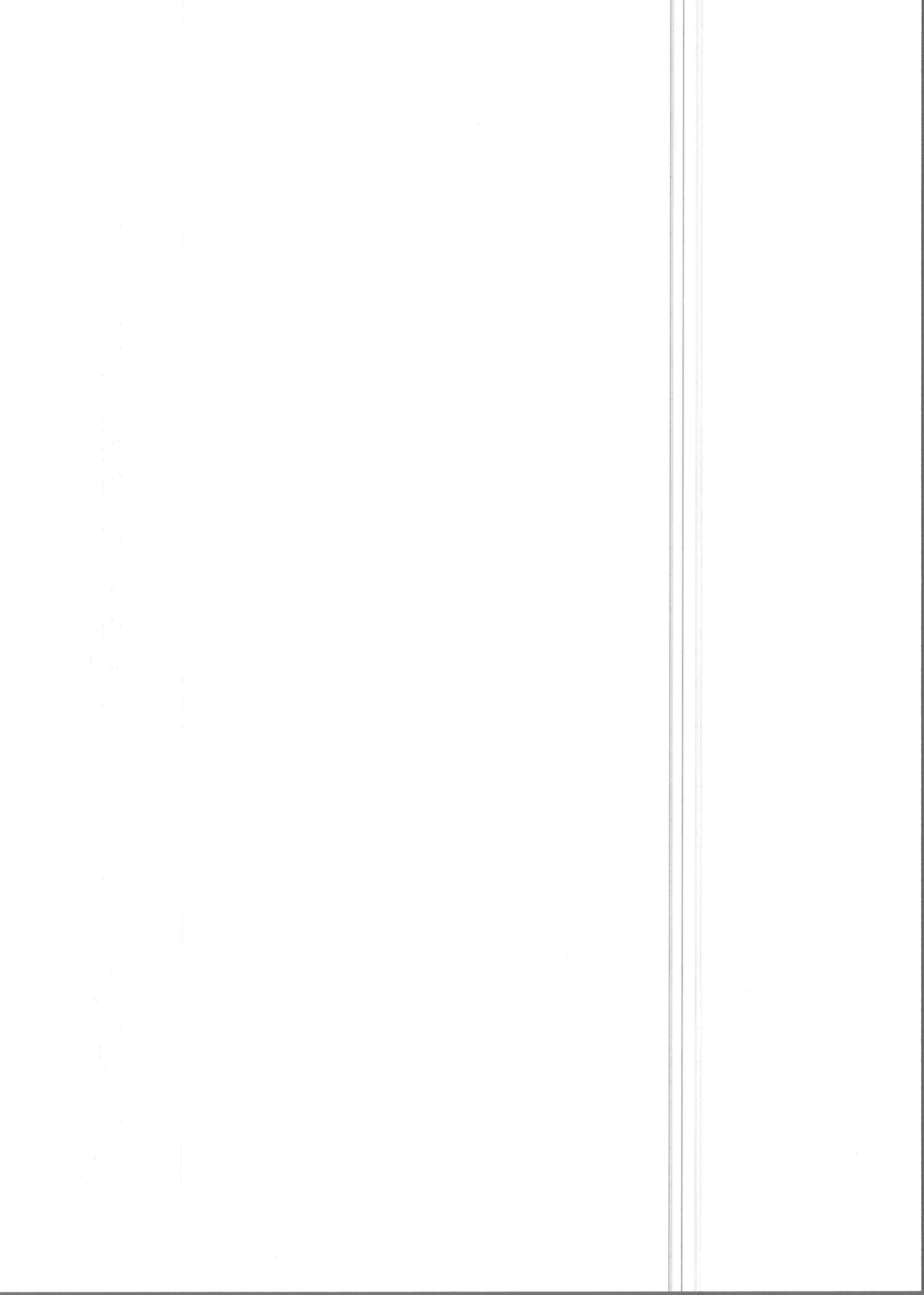


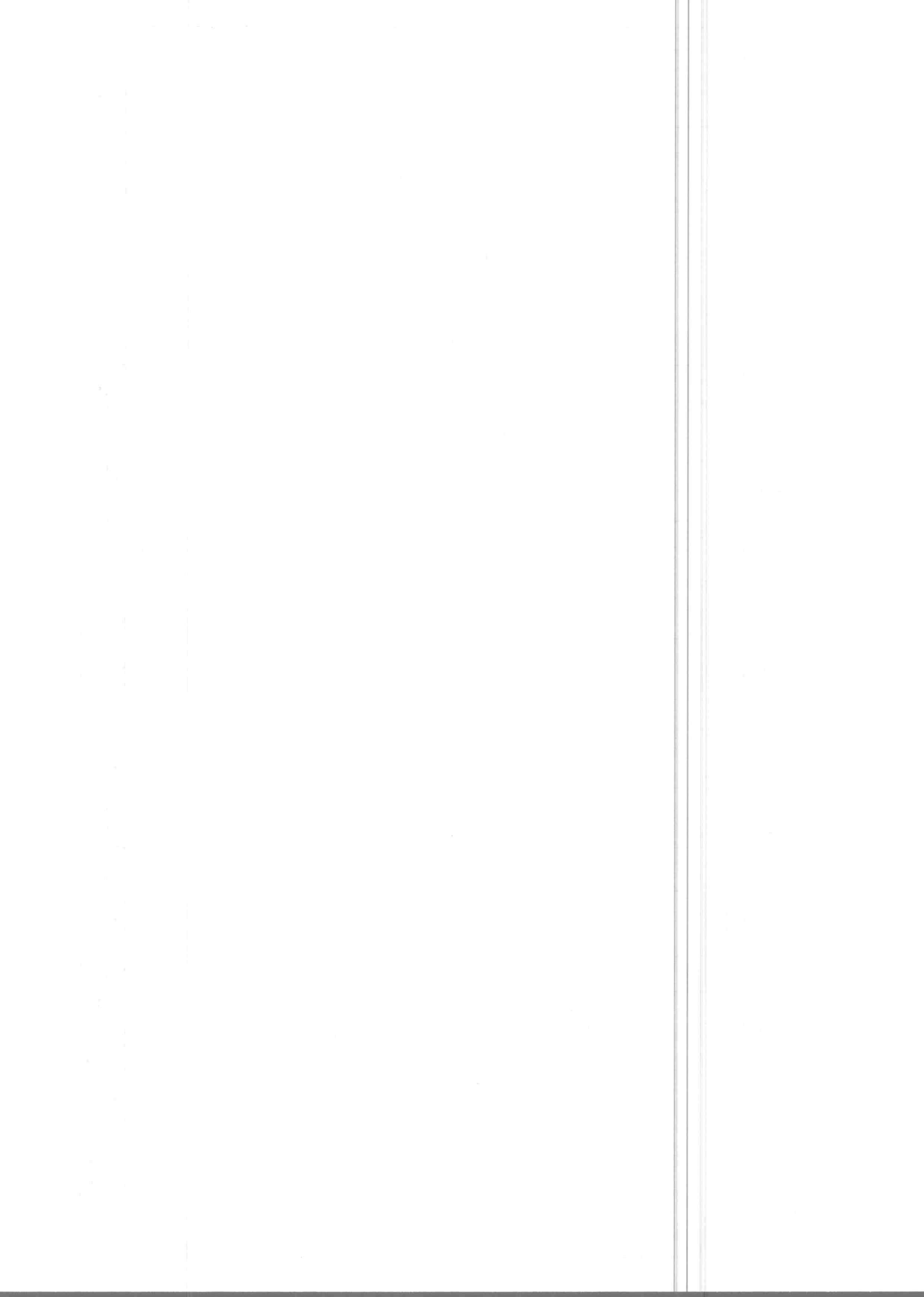


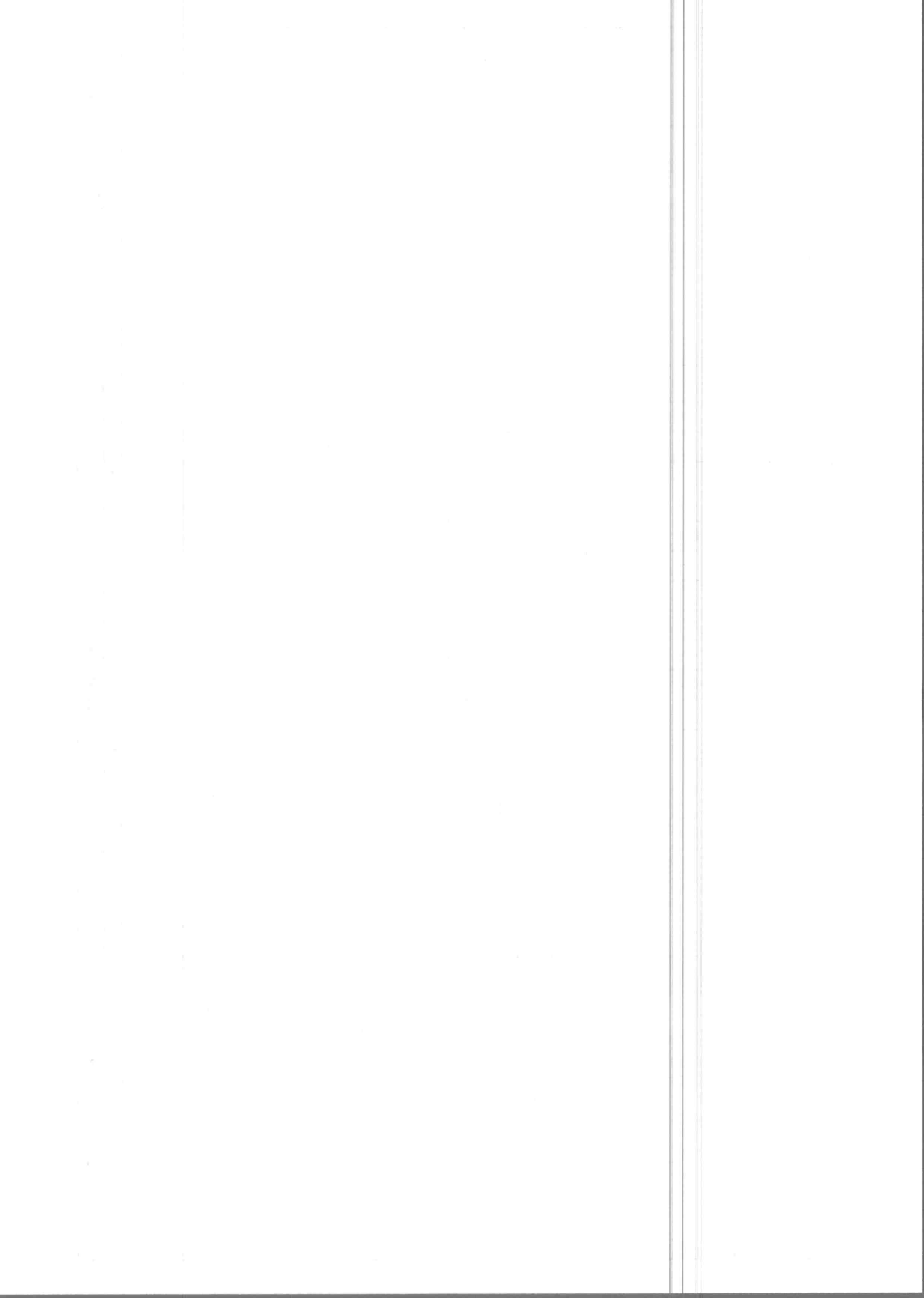


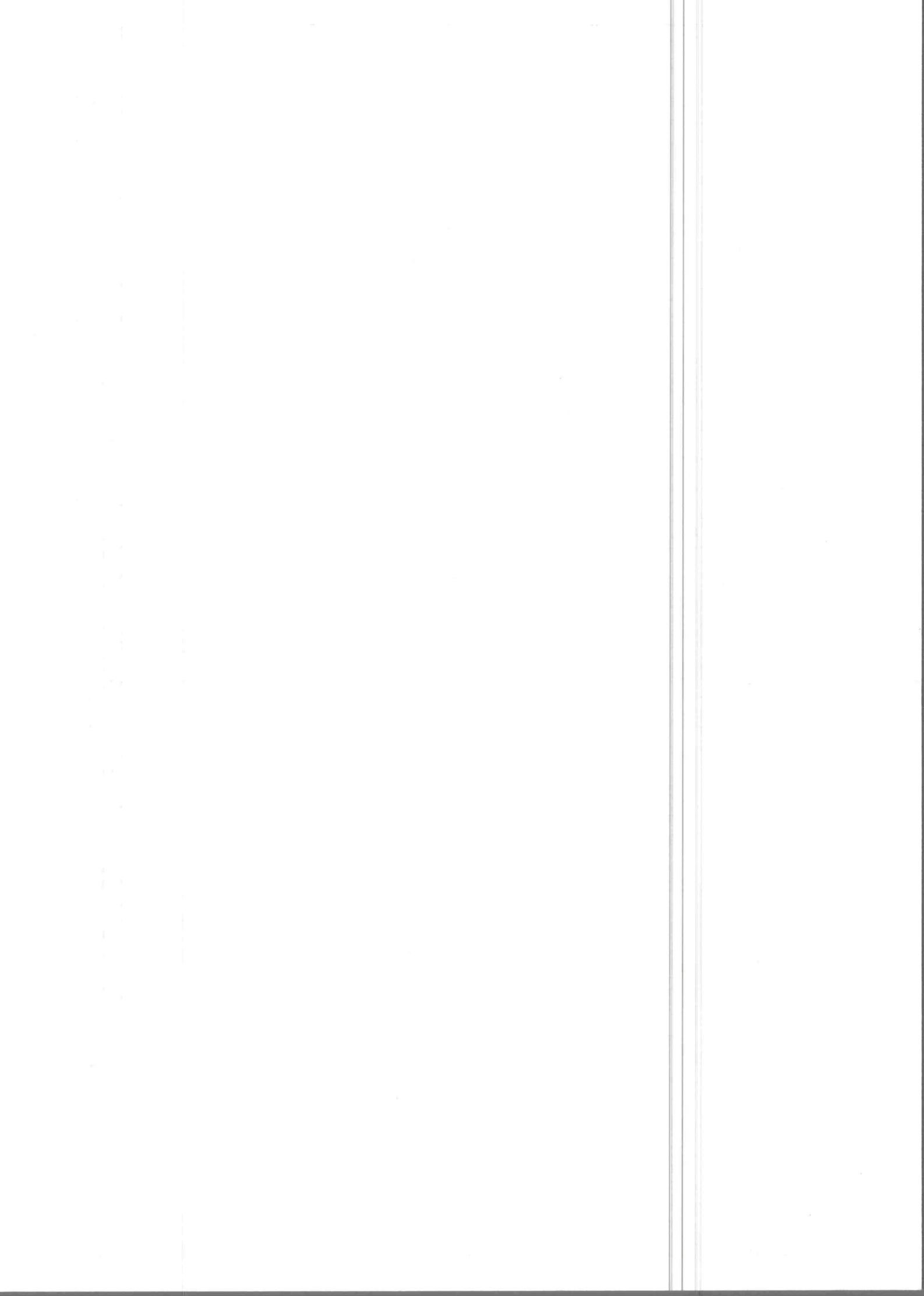


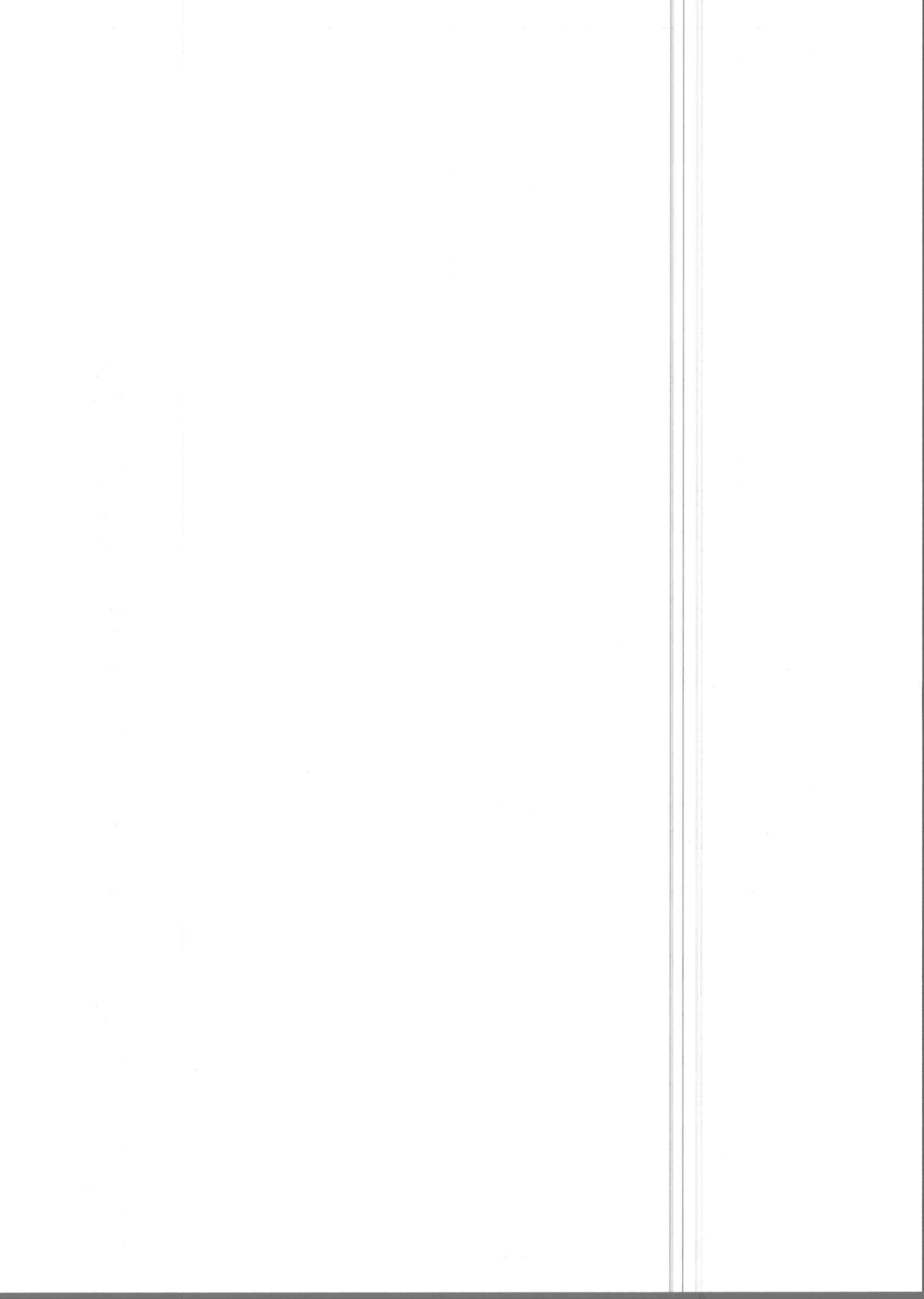


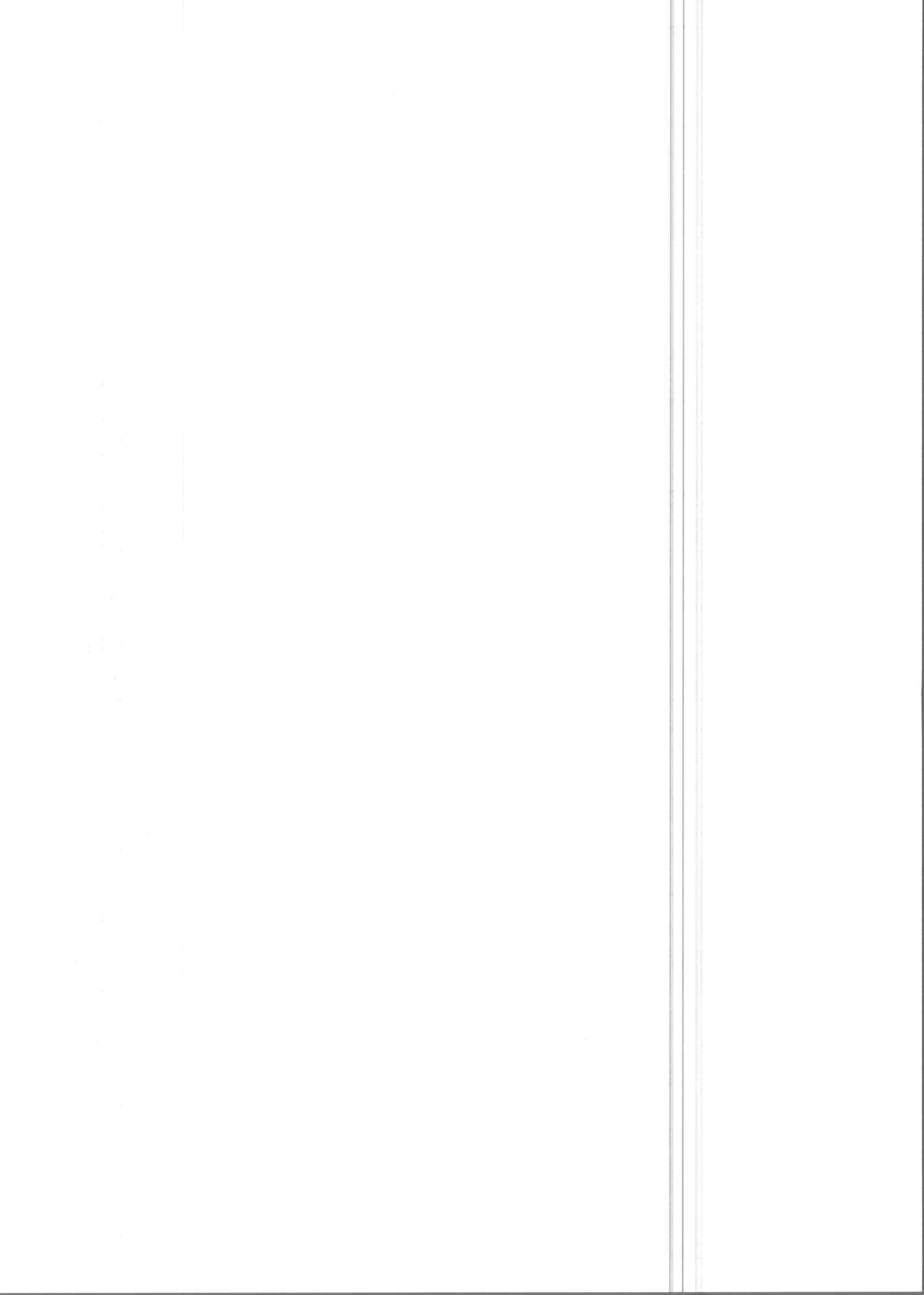


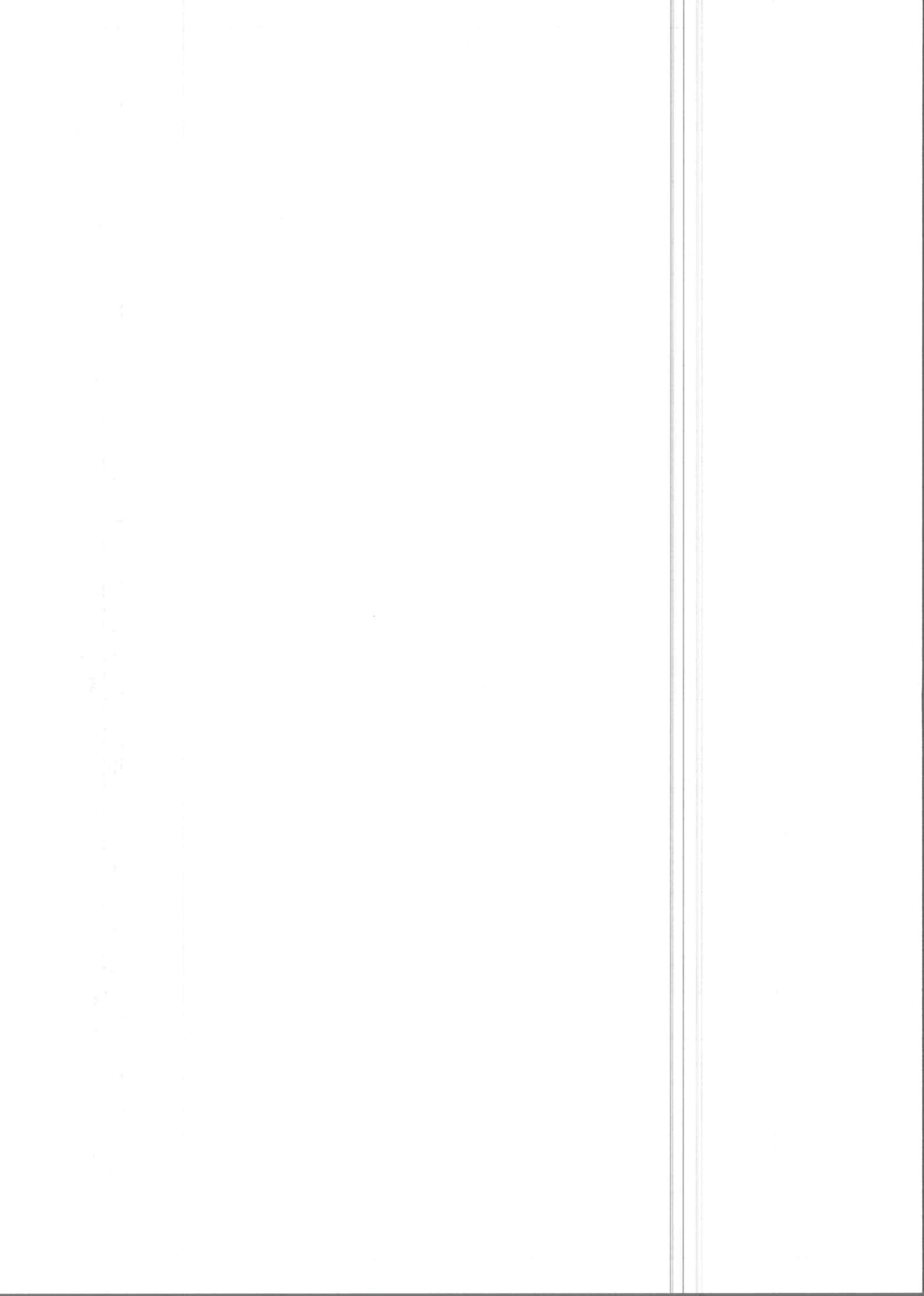


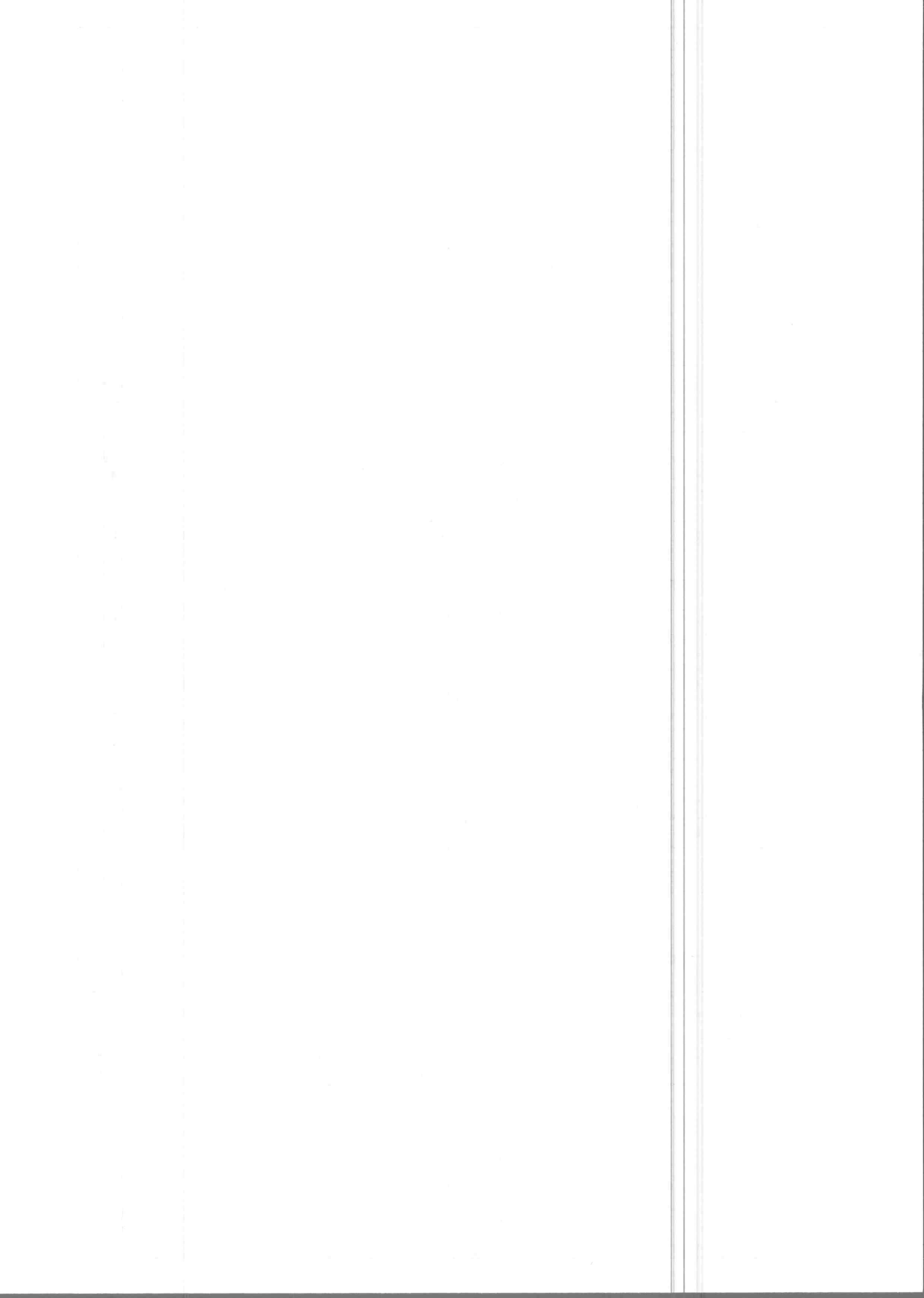


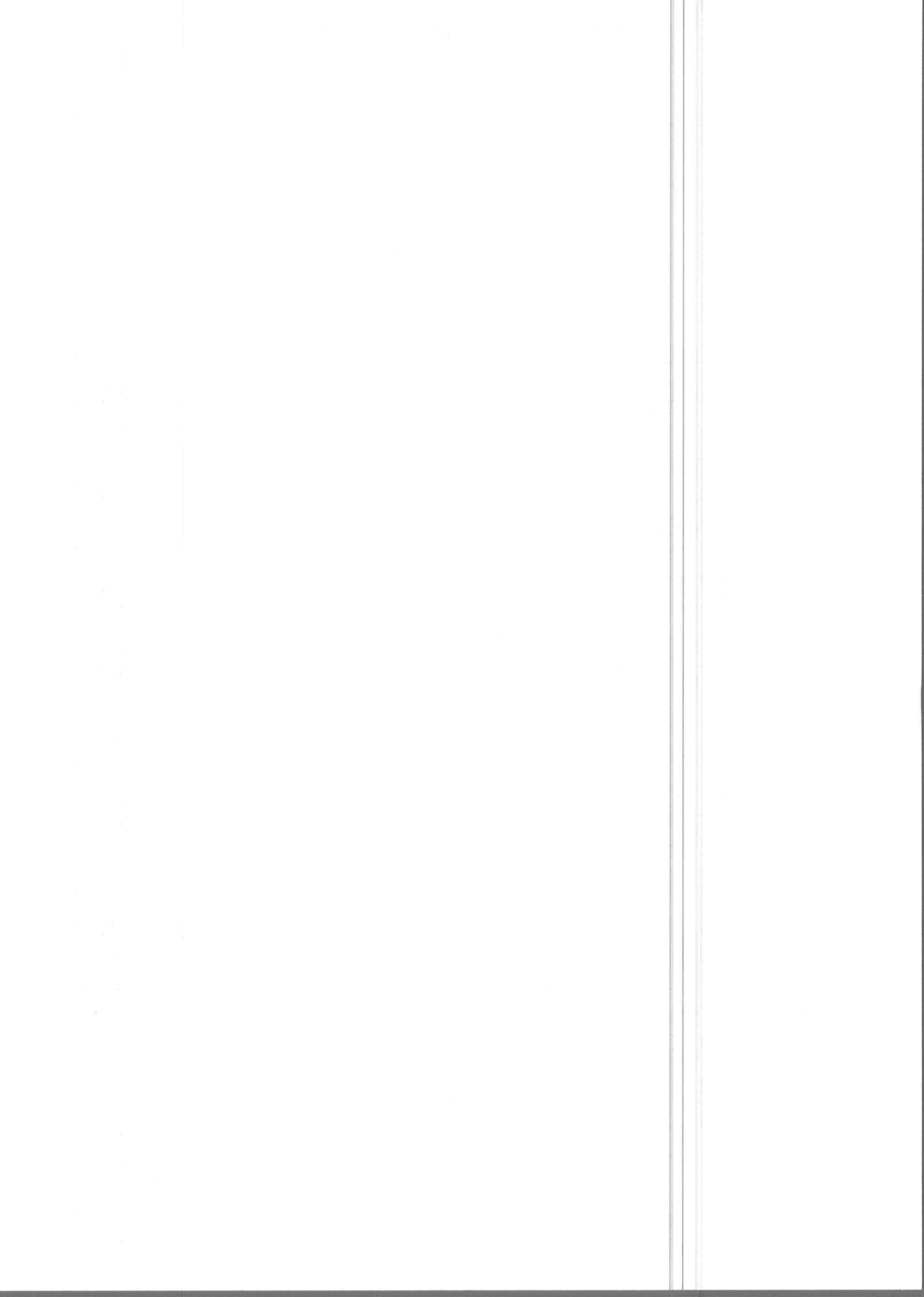


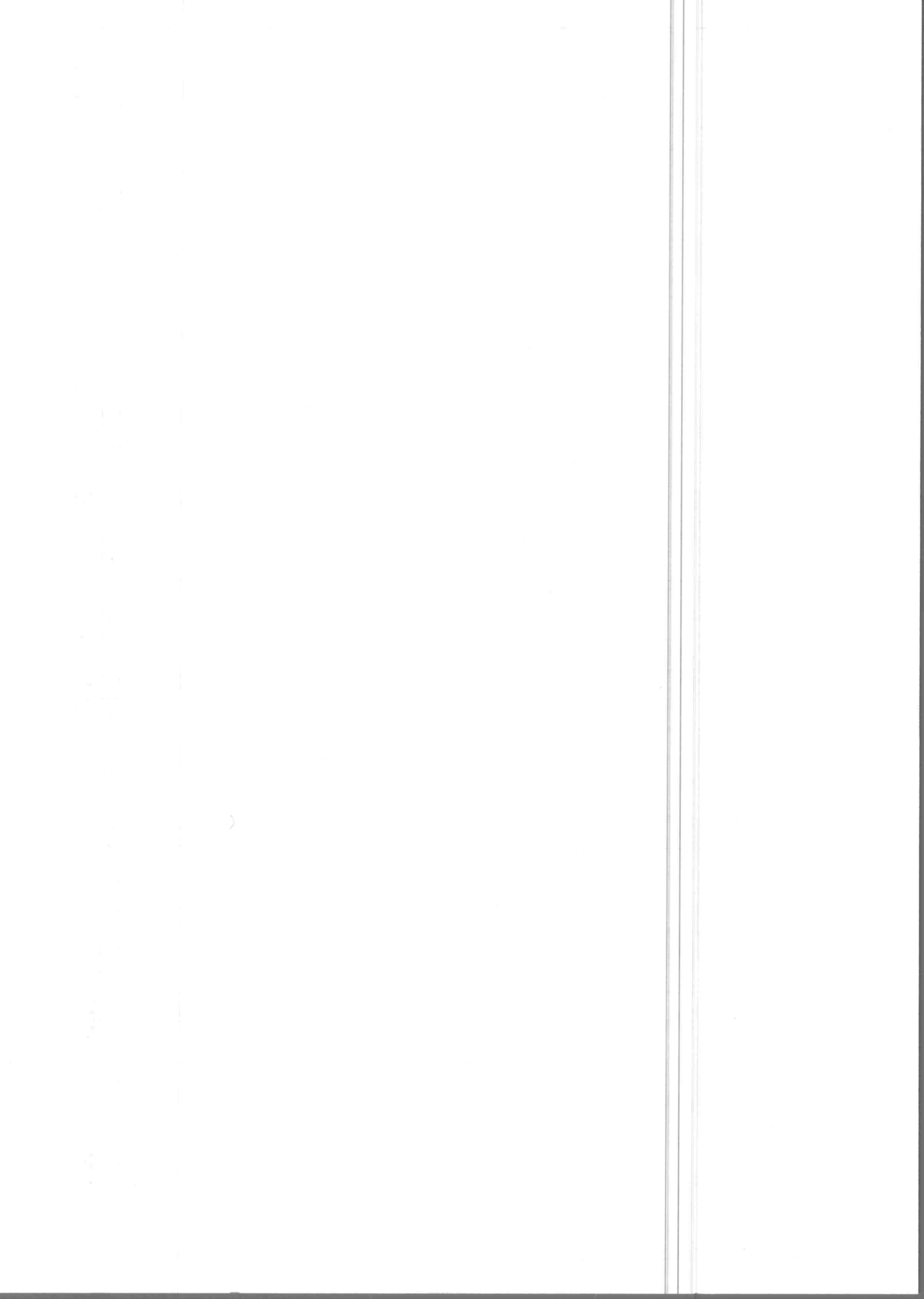












Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 26 July 2022)	Total Amount for the year									
		Jan	Feb	Mar	Q1 amount	April	May	June	Q2 amount	July	Aug	Sept	Q3 amount				Oct	Nov	Dec						
A. TOTAL					0	0.00						0	0.00				0	0.00					0	0.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)					0	0.00						0	0.00				0	0.00					0	0.00	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (if applicable)					0	0.00						0	0.00				0	0.00					0	0.00	
B. GRAND TOTAL (A + B + C)					0	0.00						0	0.00				0	0.00					0	0.00	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:					0	0.00						0	0.00				0	0.00					0	0.00	

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

CHRISTIAN R. PASTOREDE
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

EVERIS B. DEL MUNDO
Accountant / Budget Officer

Approved by:

ROSAYTE PARAS
Head of Office/Agency

Date Prepared: September 27, 2022

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